

# BUILDING PERMIT APPLICATION

No. \_\_\_\_\_

## CITY OF RUTLAND

Parcel # \_\_\_\_\_

PO BOX 181

Rutland ND 58067-0181

701-724-3081

Applicant Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ PO Box: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_

Parcel #: \_\_\_\_\_ Legal Description: \_\_\_\_\_

Check one:  New  Addition  Remodeling  Repair\*  Moving  Demolition

If applicable: Length \_\_\_\_\_ Width \_\_\_\_\_ Description of work to be done: \_\_\_\_\_

General Contractor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Date Construction to begin: \_\_\_\_\_ Completed project estimated cost: \$ \_\_\_\_\_

**IF NEW CONSTRUCTION OR ADDITION, complete the following:**1. Will the building be used for:  Residence  Business  Storage  Other: \_\_\_\_\_

2. Size of building: Length: \_\_\_\_\_ Width: \_\_\_\_\_ 3. No. of stories: \_\_\_\_\_

4. Will the building have a basement?  Yes  No Type of foundation: \_\_\_\_\_5. Type of outside finish:  Siding  Brick  Stucco  Log  Metal  Other: \_\_\_\_\_6. Roofing:  Asphalt Shingle  Wood Shingle  Metal  Other: \_\_\_\_\_7. Garage: Length: \_\_\_\_\_ Width: \_\_\_\_\_  Attached  Detached

A sketch of the plan showing the location of and relationship of all existing and proposed buildings and structures is required. Include drawings with application (grid available on back side of this form or attach separate document).

**ALL APPLICATIONS MUST BE APPROVED BEFORE WORK BEGINS.**

Work started prior to application and/or in violation of zoning is subject to removal at owner's cost and is subject to additional fees/fines.

I hereby certify that the information given and attached is correct and that if building permit is issued, all work will be done in accordance with the regulations of the City of Rutland Zoning Ordinances.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

\*Repair/replacements (existing sidewalk, steps, decks) do not need a building permit if the same size or smaller.

- ✓ Work must be completed in one (1) year or permit shall expire.
- ✓ A building permit is required for additions to and expansions of a permanent structure (ex, larger deck).
- ✓ All storage buildings and fences require a permit.
- ✓ Sidewalks must be installed if building a new structure. Sidewalks must be replaced if existing sidewalks are removed.
- ✓ No trees are allowed to be planted on the boulevard.
- ✓ Submit application and payment to City Hall. Permits that meet Zoning Ordinances will be issued promptly by the Zoning Administrator.

For Office Use Only:

Fee: \$ \_\_\_\_\_ Permit # \_\_\_\_\_ Date: \_\_\_\_\_

**RESIDENTIAL/COMMERCIAL PERMIT FEES AS OF JANUARY 1, 2018.**

**BUILDING PERMIT SCALE**

**Up to \$10,000.00**

**Over \$10,000.00**

**PERMIT FEE**

**\$10.00**

**\$2.00 each add'l \$1,000.00**

**Paid permits are required for all additions to buildings and new buildings. Permits are required for roofing, siding, new windows or interior renovations (no fee).**

**Permits are issued by the Zoning Administrator, usually the same day received.**

**Action Taken:**  Approved  Disapproved

**-FOR CITY USE ONLY- rev 12/2017**

Zoning Administrator: \_\_\_\_\_

Approval Date: \_\_\_\_\_

**DRAWING: Show concept below or attach on a separate sheet.**

