

Rutland City Council
January 3, 2022

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Erickson, Lysne and McLaen present; Corry absent. City Auditor and City Engineer present.

Agenda: Erickson/Lysne moved approval of the agenda. Motion carried.

Minutes: Lysne/Erickson moved approval of the November 1, 2021 minutes as presented. Motion carried.

Public Comment: Mike Bassingthwaite, City Engineer, discussed the American Rescue Plan Act (ARPA) funds noting that the criteria may be loosened for water projects. Sidewalk funding is difficult to obtain. The City's proposed sidewalk project on Main Street would be about 250 feet. At \$100 square yard, the estimate would be about \$30,000 plus the cost of curbs and cuts. There are no grant funds available for a sidewalk project.

Bobcat Attachments: The Council concurred that this is not the time to purchase a snow plow or any attachments; that should be done in the spring.

Financial Report: Erickson/McLaen moved approval of the December 2021 financial report as presented. Motion carried unanimously.

Bills: Lysne/Erickson moved approval of the payment of bills:

General Checking

167e	DRN	111.42	Telephone
168e	ND Tax Commissioner	33.00	4 th Qtr. 2021
169e	Waste Management of WI	86.82	Hall garbage
170e	Waste Management of WI	1719.93	Garbage contract
13329	B Mahrer Construction	260.00	Snow Removal
13330	Colton Corry	138.52	Council, July-Dec.
13331	Deborah Banish	831.15	December
13332	Delores Lysne	227.05	Council, July-Dec.
13333	Forman Lumber	94.99	Snow shovel
13334	Lori McLaen	277.05	Council, July-Dec.
13335	Michael Mahrer	304.75	Mayor Pay Jy-Dec
13336	Minn-Kota Communications	193.00	siren service call
13337	voided		
13338	ND Water Users Association	100.00	Membership 2022
13339	Otter Tail Power Company	818.23	Electricity
13340	Riteway Business Forms	131.59	Utility billing forms
13341	Riverside Building Center	25.26	ice melt, door sweep
13342	Rodney Erickson	138.52	Council, Jy-Dec
13343	Rutland Township	207.30	Jt. Shop expenses
13344	Sargent Co. Teller	53.96	Nov. minutes
13345	Scott Haan	596.68	Dec 5-18 pay
13346	SE Water Users	1205.10	Nov. 401,700 gals.
13347	Sweeny Controls Company	540.00	Insight annual fee
13348	US Treasury	1541.63	4 th Qtr. f941
13349	Roger Pearson	45.00	Meter reading

13350	Sargent County Treasurer	2,156.68	Specials Tax
13351	voided		
13352	US Treasury	45.28	f941 4 th Qtr.

Motion carried unanimously.

Delinquents: There are currently three delinquent accounts that are subject to turn off on January 15.

Elections: The City Auditor reported that there will be six positions on the ballot this year: three City Council and three Park Board. Information will be sent out to the incumbents on running for election. Terms up this year are:

Council: Two 4-year terms (incumbents Colton Corry and Rodney Erickson) and one 2-year term (position previously held by Bert Siemieniewski; Lori McLaen incumbent).

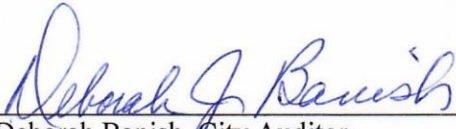
Park Board: Two 4-year terms (incumbents Larry Christensen and Kyle Mahrer) and one 2-year term (previously held by Jeff Olson; Richard Pherson incumbent).


Mayor Report: Mayor Mahrer reported that he contacted Waste Management about replacing numerous trash bins in the City.

The City Auditor reported that Waste Management plans to deliver larger recycling bins for residential use.

The meeting adjourned at 5:55 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

Rutland City Council
February 7, 2022

The monthly City Council meeting was convened at 5:10 p.m. by Mayor Mahrer. Council Members Erickson and McLaen present; Corry and Lysne absent. City Auditor and City Attorney present.

Agenda: Erickson/McLaen moved approval of the agenda. Motion carried.

Minutes: McLaen/Erickson moved approval of the January 3, 2022 minutes as presented. Motion carried.

Lift Station Agreement: McLaen/Erickson moved approval of the service contract with ND Sewage Pump & Lift Station for maintenance of the sewage pump and lift station in 2022. Motion carried.

Spring Workshop: There will be an Elected and Appointed Officials spring workshop in Mandan on March 29-30. All Council members may attend. The City Auditor has not decided on attending. Discussion postponed to next month.

Backflow Preventors: The ND Department of Environmental Quality is requiring all cities to file a containment program plan by April 1. The plan requires a survey of potential cross contamination points in public buildings which will include industrial, commercial and multi-family residential buildings. The first step requires that the City have a backflow preventors ordinance. The Ordinance has been added to the Water and Sewer Ordinances, Chapter 7. This is the first reading of the Ordinance.

City Attorney LeeAnn Even said the ordinance and plan needs to be in place by April 1. The State may also require future provisions and will also be looking at lead in pipes. The City needs to identify how it will do a survey and file an annual report.

The second reading, and final adoption, of the Ordinance will be at the next meeting; modifications and changes may be made prior to that meeting.

2021 Annual Financial Statement: McLaen/Erickson moved approval of the 2021 Annual Financial Statement as presented. Motion carried.

CITY OF RUTLAND FINANCIAL STATEMENT YEAR ENDING 2021

	Beg. Balance	Revenues	Expenses	Fund Transfers	Ending Balance
GENERAL FUND	\$18,531.17	\$81,535.46	\$84,273.76	\$110.00	\$15,792.87
AMERICA RESCUE PLAN ACT	\$0.00	\$12,246.66	\$0.00		\$12,246.66
CITY SHARE SPECIALS	\$711.07	\$0.00	\$398.19		\$312.88
WATER FUND	\$45,439.61	\$32,286.36	\$25,129.01		\$52,596.96
SEWER FUND	\$38,126.40	\$6,867.07	\$7,508.74		\$37,484.73
GARBAGE FUND	\$9,505.02	\$23,450.41	\$22,628.25		\$10,327.18
EMERGENCY RESERVE	\$502.68	\$0.00	\$502.68		\$0.00
SEWER & LAGOON	\$72,316.03	\$22,690.11	\$16,011.89		\$78,994.25
EMERGENCY LAGOON	\$100.00	\$10.00		(\$110.00)	\$0.00
2010 STREETS FUND	\$23,131.71	\$17,628.90	\$17,420.00		\$23,340.61
1994 STREETS SAVINGS	\$23,646.66	\$21.83			\$23,668.49
PARK BOARD FUNDS	\$0.00	\$3,061.48	\$3,061.48		\$0.00
TOTAL ALL FUNDS	\$232,010.35	\$199,798.28	\$176,934.00		\$254,764.63

The financial statement will be published in the Teller as required by March 1.

Financial Report: Erickson/McLaen moved approval of the January 2022 financial report as presented. Motion carried unanimously.

Bills: Erickson/McLaen moved approval of the payment of bills:

General Checking

000172	DRN READITECH	\$144.76	Telephone
000173	WASTE MANAGEMENT	88.03	Hall
000174	WASTE MANAGEMENT	1,720.94	Garbage contract
013351	SCOTT D. HAAN	\$887.96	Dec 19-Jan 1
013353	SCOTT D. HAAN	\$738.11	Jan 2-15 2022
013354	NARDINI FIRE EQUIP.	\$350.00	City Hall monitoring
013355	OTTER TAIL POWER	\$1,039.53	Electricity
013356	B. MAHRER CONSTRUCTION	\$520.00	Snow removal
013357	BOBCAT OF GWINNER	\$1,346.20	Bobcat trade balance
013358	DACOTAH PAPER CO.	\$413.40	Kitchen supplies
013359	DEBORAH BANISH	\$841.15	January
013360	FORMAN LUMBER	\$2.98	lightbulbs
013361	ND LEAGUE OF CITIES	\$391.00	2022 membership
013362	QUILL	\$310.24	Ink & envelopes
013363	ROGER PEARSON	\$45.00	meter read
013364	SARGENT COUNTY AUDITOR	\$835.75	2022 Assessment book
013365	SCOTT D. HAAN	\$979.76	Jan 14-26 2022
013366	SE WATER USERS	\$764.40	254,800 gals Dec
013367	USPO	\$160.00	4 rolls post card stamps
013368	VINING OIL & GAS LLC	\$1,228.35	propane 570 gals
		\$12,807.56	

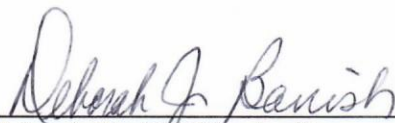
Motion carried unanimously.


Delinquents: There are seven delinquent accounts that are subject to turn off on February 15.

Hall Heat: McLaen reported that there have been problems with the Hall heating system which are being repaired.

The meeting adjourned at 5:45 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

Rutland City Council
March 7, 2022

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Erickson, Lysne, McLaen present; Corry absent. City Auditor present.

Agenda: Erickson/McLaen moved approval of the agenda. Motion carried.

Minutes: McLaen/Erickson moved approval of the February 7, 2022 minutes. Motion carried.

Comments: Jerry Arneson was present to request a transfer of the Lariat Bar liquor license; that is needed in order to apply for the State license.

Mahrer said the existing license was approved last December through June 2022 and could be transferred.

Lysne/Erickson moved approval of the transfer Liquor License No. 185 for the Lariat Bar to the new operator, Jerry Arneson. Motion carried unanimously.

Workshop: Lysne/Erickson moved approval of the City Auditor attendance at the Appointed Officials Spring Workshop in Mandan, March 28-30, reimbursement for travel and lodging. Motion carried.

Water & Sewer Ordinance: McLaen/Lysne moved approval of the City Ordinances, Chapter 7, Water and Sewer as presented. Motion carried (Aye – Lysne, McLaen. Nay – Erickson).

The Ordinance will be published and will be in effect upon publication of the penalty clauses in said Ordinance.

PILT: Action on the payment in lieu of taxes request for The Lariat Bar LLC for the 2021 property tax year was postponed pending legal counsel.

Financial Report: Erickson/McLaen moved approval of the February 2021 financial report as presented. Motion carried unanimously.

Bills: Erickson/Lysne moved approval of the payment of bills from General Checking and Sewer and Lagoon Checking:

ACH	ND Workforce Safety	\$ 250.00	Workers Comp.
ACH	DRN Readitech	146.13	telephone
13369	Scott Haan	\$ 706.23	1/30/22-2/12/22
13370	B. Mahrer Construction	\$1,170.00	Snow removal
13371	Deborah Banish	\$831.15	February
13372	VOID		
13373	ND One Call	\$1.30	Line locate/water
13374	Otter Tail Power	\$1,283.92	Utilities
13375	Roger Pearson	\$45.00	Meter Reading
13376	Rutland Oil	\$25.83	Oil and filter
13377	Sargent County Teller	\$45.33	minutes publ.
13378	Scott Haan	\$896.40	2/13/22-2/26/22
13379	SE Water Users	\$918.00	306,000 gals.
13380	Vining Oil & Gas	\$977.33	415 gals Hall propane

S&L	Bank of ND	\$1,092.13	Bond interest & admin fee.
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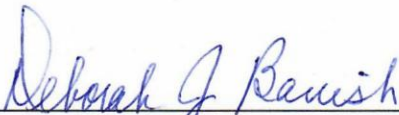
Motion carried.

The Auditor noted there are outstanding bills that will be paid upon receipt.

Delinquents: There are five delinquents at this time.

The meeting adjourned at 5:50 p.m.

ATTEST:



Deborah Banish, City Auditor



Michael Mahrer, Mayor

**Proceedings of City of Rutland
Board of Equalization
April 4, 2022**

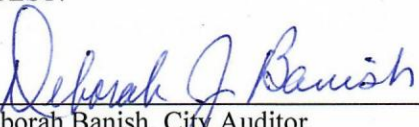
The Rutland Board of Equalization met at 5:00 p.m. at City Hall. Mayor Mahrer, Council Members Erickson, Lysne and McLaen present (Corry absent) with County Assessor Denise Ferderer and the City Auditor.

Erickson/McLaen moved approval of the Homestead and Veterans credits as presented by the County Assessor. Motion carried unanimously.

Erickson/McLaen moved approval of the assessment books as presented. Motion carried unanimously.

The Board of Equalization adjourned at 5:10 p.m.

ATTEST:



Deborah Banish, City Auditor



Michael Mahrer, Mayor

Rutland City Council
April 4, 2022

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Erickson, Lysne, McLaen present; Corry absent. City Auditor present.

Agenda: Erickson/McLaen moved approval of the agenda. Motion carried.

Minutes: McLaen/Lysne moved approval of the March 7, 2022 minutes. Motion carried.

Drain 8: Michael Wyum, member of the Water Board, was present to discuss Drain 8 which is a safety hazard. He suggests a pipe at the bottom and fill that. The Water Board has about \$103,000 in that fund so something could be done.

The Council discussed the last Drain 8 proposal which the City rejected. Options for elevations and pipe size was discussed.

Mr. Wyum will bring the matter up at the next Water Board meeting to see what might be done.

School House & Pioneer House: Ione Pherson requested use of the School House and the Pioneer House for Sargent Central School field trip on May 13th. The Council authorized the use of the facilities.

Lagoon Cell Survey: The Mayor presented information on Team Lab's boat survey to map the lagoon. The last survey was done about 30-years ago. This would measure the amount of sludge in the cell to also determine how many bags of bugs need to be used weekly in the Lagoon.

Erickson/McLaen moved approve to have the main Lagoon cell surveyed and to have a sample taken. Motion carried.

City Clean-Up Day: The Council scheduled the next City-wide clean-up day for Saturday, May 7. Electronics will be collected at the City Shop and white-goods and large items can be brought to the Municipal Waste Site.

Building Permit: McLaen/Lysne moved approval of Building Permit No. 240-22 for an addition and new garage at 124 2nd St North. Motion carried (Lysne, McLaen, Mahrer; abstained – Erickson).

PILT: Lysne/Erickson moved approval of the Payment in Lieu of Taxes for The Lariat Bar LLC for the 2021 property tax year. Motion carried.

Financial Report: Erickson/McLaen moved approval of the March 2022 financial report as presented. Motion carried unanimously.

Bills: Erickson/Lysne moved approval of the payment of bills:

13381	Scott Haan	\$ 688.48	2/27/22-3/12/22
13382	Deborah Banish	\$1,253.95	March & training reimbursement
13383	DRN	144.01	telephone
13384	NDLC	\$200.00	Appointed officials workshop
13385	Otter Tail Power	\$1,152.02	Utilities
13386	Rodney Erickson	\$501.53	Water tower beacon light
13387	Scott Haan	\$829.91	3/13-26

13388	SE Water Users	\$900.00	300,000 gals Feb.
13389	US Treasury	\$ 2,342.59	f941 1 st Qtr. 2022
13390	Vining Oil & Gas	\$ 1,046.47	Hall propane
13391	Roger Pearson	\$ 45.00	March readings
13392	Team Lab	\$ 622.50	Lagoon bugs
182E	Waste Management	\$ 94.81	Hall dumpster
183E	Waste Management	\$ 1,879.98	Garbage Contract

Motion carried.

Delinquents: There are three delinquents at this time. All have received the orange door notices with the amounts due. They will be shut off by April 15.

Auditor's Report:

- **Waste Management** will phase out the 32-gal trash cans and move to 64 gallons only. They are trying to transition everyone to the large 96 gals, which they state are more stable. The recycling bins will also be changed to 64 gallon. When those changes will occur is not yet known.
- **Backflow connection report** was submitted by the State's reporting deadline of April 1. A backflow connection survey was mailed to all Rutland commercial businesses and to Rutland Housing. A survey was/is a requirement of the annual filing.
- **Election Filing Deadline** is Monday, April 11, by 4 p.m. Only one person has filed for one of six positions on the June ballot.
- **Tree City USA** grant application deadline is April 30. It is preferable to start planting trees rather than removing more this year. However, both grants can be submitted. Suggestions are welcome – and needed - for location(s) of new trees on City/public property.
- **City lawn mower** needs to be replaced. Mayor Mahrer and Scott will check into a possible trade with RDO in Breckenridge as Milnor was not interested in a trade.

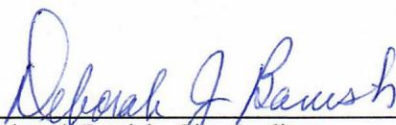
McLaen asked about the east side, Main Street sidewalk north of the café to the insurance building. The Council discussed the cost and the desire to do the project without needing an Engineer on the project. Bill Anderson stated that the City could have a special assessment to the owners of the property that would benefit from the project.


It was noted that the County plans to mill down the main road through Rutland this year.

Mayor Mahrer reported on a phone call from a USPS official regarding the Rutland Post Office. An email and certified letter will be sent to get something in motion. They are looking to lease an existing building between 700-800 SF, not more than 1,200SF.

The meeting adjourned at 5:50 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

Rutland City Council
May 2, 2022

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Erickson, Lysne, McLaen present; Corry absent. City Auditor present.

Agenda: Lysne/McLaen moved approval of the agenda. Motion carried.

Minutes: Erickson/Lysne moved approval of the April 4, 2022 Board of Equalization minutes and regular meeting minutes. Motion carried.

Drain 8: Michael Wyum, member of the Water Board, was present to discuss Drain 8. Nathan Trosen, Moore Engineering, was also present for discussion.

Wyum said the Water Board discussed what it can legally do which is different from what the City would be able to do with the drain. State requires a cost-benefit analysis for all water projects.

Trosen discussed the slope and pipe requirements needed to meet State criteria. An economic analysis is required by the State to determine the future cost benefit. Wyum said safety is the biggest concern but that is not a factor in that analysis. Another option is for the Water Board to abandon the drain to the City and adjoining property owners. The Water Board has about \$103,000 available for the project; an engineer analysis would be about \$20,000. Nate said a storm water model analysis could be done with different size pipes at 8", 10" and 12"; a full summary was done in 2015 and that data could be used.

The Council discussed the cost of an analysis and the different size pipes. It was agreed that a 12" pipe would be the minimum needed. Moore Engineering will use the existing data and studies and develop an analysis based on those figures using a 12" pipe. There are minimum standards and safety issues that must be complied with in the project.

Mower: A new mower has been ordered for the City; it has a four-year warranty. The City received \$2,400 for the trade-in.

Property Insurance: The Council reviewed the proposed increase in building values and insurance coverage. Values and insurance coverage for City Hall and the East and West Maintenance Buildings were increased, all others to remain the same. The personal property insurance coverage for contents of the West maintenance building will be dropped.

City Clean-Up Day: The collection of materials on Saturday has been changed to the City Shop due to the recent rains the path to the waste site. Electronics, white goods, and large items will be collected at the City Shop and white-goods; lawn clippings and branches can be brought to the Municipal Waste Site.

Financial Report: Erickson/Lysne moved approval of the April 2022 financial report as presented. Motion carried unanimously.

Bills: Lysne/McLaen moved approval of the payment of bills:

AP	Waste Management	\$ 94.81	Hall garbage
AP	Waste Management	\$1,879.98	City garbage contract
AP	DRN	\$ 146.35	telephone
13394	Deborah Banish	\$ 831.15	April
13395	Immense Impact	\$ 565.95	Website host

13396	Otter Tail Power	\$1,074.17	Utilities
13387	Roger Pearson	\$ 45.00	April reading
13398	Sargent Co. Teller	\$ 135.00	Minutes
13399	Scott Hann	\$ 854.22	Apr. 1-23, 2022
13400	SE Water Users	\$1,242.00	414,000 gals. March
13401	Vining Oil	\$ 97.12	Hall fuel oil

2010 Streets

1036	Stock Growers Bank	\$ 16,543.75	2010 Streets Principle & Interest
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Motion carried.

Water Break: The Council discussed the recent water break under the Rutland Oil building. The break is on the owner side of the City shut-off valve; however, the City had to dig up the area to get to the shut-off. The City water bill is over 125,000 gallons than the City's highest use.

Lysne/McLaen moved that Rutland Oil/Greg Donaldson be billed for an additional 50,000 gallons of water due to the break under the building. Motion carried.

Delinquents: There are three delinquents at this time. All have received the orange door notices with the amounts due. They will be shut off on May 15 if not paid in full.

Auditor's Report:

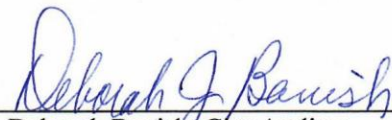
- **Tree City USA** grant application deadline was April 30. An application was submitted for grant funds to help with the cost of planting 14 trees in Rutland this summer.
- **American Rescue Plan Act** report was due and filed by April 30. This was the first report due to report use/non-use of funds by this date. The application was filed so that the funds can be used for non-water/sewer improvement projects that meet the ARPA requirements.


Mayor Mahrer reported that several water main tops/cover collars are broken. There are also water drainage issues due to a new cement driveway and missing gutters.

McLaen reported that the Hall basement has water damage again from the recent rains. The basement dehumidifier and fans have been running for several days.

The meeting adjourned at 6:30 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

Rutland City Council
June 6, 2022

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Erickson, Lysne, McLaen present; Corry absent. City Auditor present.

Agenda: Erickson/Lysne moved approval of the agenda. Motion carried.

Minutes: Erickson/McLaen moved approval of the May 2, 2022 minutes. Motion carried.

Drain 8: Nathan Trosen, Moore Engineering, was also present for discussion. He presented updated information on the proposed changes to Drain 8. Discussion focused on grading, size of drain pipe, pitch and funding and State requirements for plans and specifications.

Sale of Unwanted Items: Lysne/Erickson moved to accept the bids for sale of items no longer needed: 270 gallon capacity green tank, three brown metal trash containers, Green metal cans with lids, porta-potties and trailer, and various tarps. Motion carried.

Auditor Bond: McLaen/Lysne moved WHEREAS, the City of Rutland is covered by a blanket bond by the ND State Bond Fund; and

WHEREAS, the ND State Bonding Fund provides fidelity coverage for city employees and public officials in dealing with the public funds; and

WHEREAS, the bond is fixed by the city governing body by resolution as outlined in NDCC §40-14-03; and

WHEREAS, at the June 6, 2022 regular meeting of the Rutland City Council the current bond limits were reviewed and found necessary to be increased;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rutland, North Dakota, that the Auditor Bond coverage by the State Bonding Fund has been reviewed and found necessary to adjust to the amount of One-Hundred-Eleven-Thousand-Three-Hundred Dollars (\$111,300.00). Motion carried.

Financial Report: Erickson/Lysne moved approval of the May 2022 financial report as presented. Motion carried unanimously.

Bills: Erickson/McLaen moved approval of the payment of bills:

<u>May 2022</u>			
EFT	DRN	146.35	Telephone
13402	RDO Equipment	\$9,973.09	Mower
13403	Scott Haan	1339.28	April 24- May 7
13404	Scott Haan	19.98	mole pellets, reimb.
13405	Nardini Fire Equipment	131.75	Shop Fire extinguisher inspection
13406	Otter Tail Power	967.39	Electricity
13407	Scott Haan	1060.65	May 8 – 21

<u>June 2022</u>			
EFT	DRN	144.51	Telephone
EFT	Waste Management	1916.95	Garbage contract
EFT	Waste Management	96.58	Hall garbage
13408	Deborah Banish	831.15	May
13409	Forman Lumber	25.04	Shop supplies

13410	ND League of Cities	60.00	Training Certification
13411	ND One Call	16.90	Line locates
13412	ND Rural Water	260.00	Membership
13413	Rutland Oil	650.66	Gas, oil, supplies
13414	Sargent County Teller	76.48	Ordinance & Minutes publication
13415	SE Water Users	909.84	303,280 gallons April
13416	U.S. Postmaster	80.00	Utility stamps
13417	Vining Oil	847.73	Hall fuel
13418	Waste Management	734.41	Roll-off, clean-up day
13419	Roger Pearson	45.00	June 2022
13420	Nordak Publishing	61.64	Minutes publication in Teller
13421	Scott Haan	986.59	May 22 – June 4, 2022

Motion carried.

Delinquents: There is one delinquent at this time.


Mayor Mahrer reported that there are several holes on City streets that need to be dug and repaired. There is also a problem with the waste oil tank ground that is being saturated. The City will remove the tank and will no longer accept waste oil dumping in the City.

Mahrer said the City should consider using ARPA funds for water main replacements as some cannot be shut off causing more individuals to be without water when an area needs to be turned off. Mains by the Senior Citizens Building, by the four-plex and the Church all need repair.

Several City residents will be notified of the need for mowing. If they are not mowed within four days, the City will mow and the owners will be bills.

The meeting adjourned at 5:50 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

**Rutland City Council
Reorganization Meeting
June 28, 2022**

The City reorganization meeting convened at 5:00 p.m. by Mayor Mahrer. Council Members Lysne and McLaen present. City Auditor present.

Oath of Office: Lori McLaen submitted her signed Oath of Office for the four-year City Council position to which she was duly elected. Returning Council Member Rodney Erickson was unable to attend.

Council President: Lysne/McLaen nominated Rodney Erickson as Council President. Carried.

Council Vice-President: Lysne nominated Lori McLaen as Council Vice-President. Nomination carried.

Mayor Appointments: Mayor Mahrer made the following appointments with the concurrence of the City Council: City Attorney – LeeAnn Even; City Auditor – Deborah Banish; City Engineer – Interstate Engineering.

Official Newspaper: McLaen/Lysne moved to designate the Sargent County Teller as the official newspaper for the City of Rutland. Motion carried.

Portfolios: Council Portfolios were assigned as follows:

Beautification Portfolio: Delores Lysne
Buildings & Capital Improvements: To be assigned
City Hall: Lori McLaen
Finance and Debt Service: Lori McLaen
Planning, zoning & development: Rodney Erickson

Public Safety & Parks: Delores Lysne
Sanitation: Rodney Erickson
Streets: To be assigned
Water: Rodney Erickson


Council two-year term: Two individuals received tie votes for the two-year vacant position. Bill Anderson's name was drawn to fill the vacancy.

Park Board four-year term: Two individuals received tie votes for the four-year term and for the two-year term. The name of Kyle Mahrer was drawn for the four-year term. Mr. Mahrer will have 10 days to submit his Oath of Office or the position will be declared vacant and filled at the August Council meeting.

Applicants will be sought for the two-year Park Board term for an appointment at the August 1 Council meeting.

The meeting adjourned at 5:50 p.m.

ATTEST:



Deborah Banish, City Auditor



Michael Mahrer, Mayor

Rutland City Council
August 1, 2022

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Anderson, Lysne, McLaen present; Erickson absent. City Auditor, City Attorney and City Engineer present.

Agenda: Anderson/Lysne moved approval of the agenda. Motion carried.

Minutes: Lysne/McLaen moved approval of the June 6 and June 28, 2022 minutes. Motion carried.

Insurance Coverage: The Council reviewed the property insurance coverage and made no changes.

2023 Preliminary Budget: The Sargent County Auditor has been unable to provide property tax valuations to use in estimating the 2023 preliminary budget. The City valuation last year was \$23,429. Residential valuation was raised 10% and commercial 2% so there will be some increase in revenue. The City set the 2022 budget at 105 mills which is the maximum allowed. Last year 105 mills generated \$34,583.92. A preliminary budget has been prepared for discussion; it exceeds 105 mills. The Council can reduce the preliminary budget but may not increase it at the final budget hearing.

The Auditor suggested adopting a budget at 105 mills, plus the City Share of Specials at \$525.00 and the Emergency Fund at \$525.00 with the 2010 Street specials (Debt Service Funds) at \$18,088.69. The exact figure can be presented at the September 12 meeting and the public hearing on the final budget can be scheduled for the October 3 meeting.

Lysne/McLaen moved that the City Council approve a preliminary 2023 budget at 105 mills, plus special revenue funds at \$525 each (City Share of Specials and Emergency Fund) and 2010 Street Specials (Debt Service Fund) at \$18,088.69 and, further, that the public hearing on the final budget be scheduled for the October 3 meeting starting at 5 p.m. Motion carried.

The Auditor will provide an updated preliminary budget for the September meeting once the property tax valuations are known.

Lariat Bar: Anderson reported that there is a meeting at 7 pm this evening with interested individuals on the possible purchase of the Lariat Bar building. He asked if the City would consider operating a municipal bar. The City of Milnor ran a municipal bar until it closed in 1980; that is not a private business in Milnor.

The Mayor stated that the City's current needs for new sidewalk and water tower will take City funds; the City is not in a situation to invest in another enterprise.

City Attorney Even stated that a licensing a municipal liquor operation could be a conflict of interest in the granting and owning of a license. The City of Gwinner operates a golf course, restaurant and bar and that requires operating funds. She will obtain additional information from the State.

City Engineer: Mike Bassingthwaite was present to discuss needs for the sidewalks, water valves and City mains. The water tower would be eligible for State funding in a 2% loan at this time; it is anticipated that the loan rate will rise.

The Council discussed the water main problems and valves. Mayor Mahrer stated that some standing pipes will be replaced along with valve replacement if they cannot be repaired.

Bassingthwaite noted that several, if not all, City mains are at 4" and if any work is done on the mains, the City will be required to increase them to 6". He stated that a larger project would be more cost effective in terms of obtaining outside funding. Some mains were replaced in the 1980s but not the gate valves and hydrants.

The City Engineer discussed the sidewalk needs stating that outside grant sources are not readily available. The State has the Transportation Alternative Program (TAP) grants available and there is no longer a cap on the projects. It is an 80/20 funding with the Federal requirements. If there is a \$300,000 project then the City would need to contribute \$60,000. An environmental and historical survey would be needed at an approximate cost of \$25,000. The process would take about \$25K to get to the bidding, \$30K in Construction Engineering with another \$50K as the matching 20% -- about \$100,000 before getting to the actual project. A project needs to be big enough to make the cost worth obtaining the outside funding. The TAP grant applications for 2024 projects are due August 22nd.

It was noted that the City has applied in the past for the TAP grant but the project has been smaller; the City would rank 7th with funding going to the first five or six. The Council approved submitting a TAP grant application for sidewalk funding.

Post Office: McLaen reported that Rodney Erickson will be getting a least contract/agreement from the USPO legal office for building rental for a post office station in Rutland. She stated that Alice Sutherland, from Gwinner, has been hired as the Post Master Relief handling the Rutland mail.

Park Board Vacancies: Kyle Mahrer was notified of his selection by draw for the four-year term on the Rutland Park Board and has agreed to serve. There is a vacant two-year term on the Board.

Lysne/McLaen moved that Richard "Mac" Pherson be appointed to fill the vacant two-year term on the Rutland Park Board until the 2024 election when the position will be on the ballot. Motion carried.

Financial Report: Lysne/McLaen moved approval of the June and July 2022 financial reports as presented. Motion carried unanimously.

Bills: Anderson/Lysne moved approval of the payment of bills:

ACH	Waste Management	\$ 97.50	Hall Garbage
ACH	Waste Management	1,926.96	Garbage contract
ACH	DRN	147.05	Phone
ACH	DRN	147.89	Phone
13424	Advantage Pest Control	160.00	spray Hall, Museum, bldgs.
13425	Deborah Banish	910.87	July, postage reimbursement
13426	Delores Lysne	127.05	Jan-June
13427	Forman Lumber	82.38	lightbulbs, brooms
13428	Jacobson Plumbing	178.42	Install water heat limit controls
13429	Joe's Ag Supply	295.00	Chemical spray
13430	John Deere Financial	108.37	Oil and Filters
13431	Lori McLaen	508.03	building paint
13432	Michael Mahrer	355.55	Jan-June
13433	ND One Call	6.50	Line locate
13434	Rodney Erickson	277.05	Jan-June
13435	Roger Pearson	45.00	June
13436	Scott Haan	\$ 879.53	June 19-July 2

13437	SE Water	1,253.16	417,720 gals. May
13438	Sign Solutions	227.27	Street sign caps/brackets
13439	Team Lab	676.50	Lagoon chemicals
13440	US Treasury	1,967.53	2022 f941 Qtr. 2
13441	Vining Oil	1,439.44	Hall propane
13442	Walock-Johnson Ins.	1,585.00	Fire & Tornado bldgs.
13443	Scott Haan	1,046.26	July 3-16
13444	Deborah Banish	831.15	July
13445	John Deere Financial	8.13	mower supply
13446	ND League of Cities	371.00	2023 dues
13447	Otter Tail Power	991.30	Electric
13448	Roger Pearson	45.00	July
13449	SE Water	1,179.00	393,000 gals May
13450	ND Chemistry Lab	198.60	water sample testing
13451	Ferguson Water Works	363.59	Replacement meters
13452	Forman Lumber	13.98	Marker Paint – trees
13453	ND Sewage & Lift	431.12	Annual maintenance
13454	ND One Call	2.60	Line locate
13455	Sargent Co. Teller	49.68	Minute publication
13456	Scott Haan	1,879.02	July 17-30
13457	Workforce Safety	186.83	Assessment
13458	B&B Gardens	1,338.85	Trees

Motion carried.

Delinquents: There are eight delinquents at this time.

Truck: The City has received two bids for sale of the 1971 International that is not operational.

Lysne/McLaen moved approval of the sale of the 1971 International to Richard Kuhn for \$500.00.

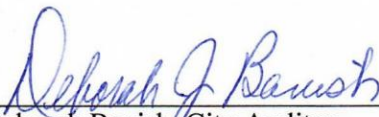
Motion carried.

The Mayor reported that the City sewer lift has been cleaned and inspected.

The City Auditor asked about the April Lagoon cell discharge. The Mayor reported that the State verbally approved the discharge without taking or submitting a sample. Mail was not being delivered to Bismarck due to heavy winter storms at that time.

The meeting adjourned at 6:30 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

Rutland City Council
September 12, 2022

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Anderson, Lysne, McLaen present; Erickson absent. City Auditor, City Public Works also present.

Agenda: McLaen/Lysne moved approval of the agenda. Motion carried.

Minutes: Lysne/McLaen moved approval of the August 1 and 22, 2022 minutes. Motion carried.

Public Comments: Calvin Jacobson said the curb box on Front Street has been replaced and the leak by Cooper Street has been located and repaired. He asked what projects the City needs done. The Mayor said the alley by the Senior Center needs to have a temporary fix before October 1; it can be fixed after Uffda Day.

Lariat Bar Property Tax Exemption: Anderson disclosed that he is an investor in the Rutland Improvement, LLC, which purchased the Lariat Bar building.

Anderson/McLaen moved approval of the 100% property tax exemption for the Lariat Bar through 2025. Motion carried.

Liquor License: Anderson/Lysne moved approval of the Special event liquor permit for Anna Kemp, dba The Monkey Hut, for Sunday, October 2, 2022, at the Lariat Bar. Motion carried.

Public Works: Scottie Haan presented cost information on a replacement Bobcat, snow bucket/v-plow, tree trimmer and other items. He noted that Team Lab recommends a one-time treatment of the Lagoon for \$1548.00. Bug treatment is done weekly with 5 bags @ \$17/bag. After the treatment, the Lagoon would only need 2 bags/week and a lower cost mixture for the winter.

Lysne/Anderson moved approval of the Team Lab treatment at the Lagoon. Motion carried.

Anderson/Lysne moved approval of the new Bobcat with trade-in for a quoted cost of \$7,330.65. Motion carried.

Anderson/McLaen moved approval of the order of the v-plow attachment for the Bobcat. Motion carried.

Haan said he has been using a borrowed saw to trim the City trees. He would like to have an 8" DeWalt pole saw to trim trees.

Lysne/Anderson moved approval of the purchase of a DeWalt pole saw with extension, battery and charger for a cost not to exceed \$500.00. Motion carried.

Haan informed the Council that the front City Hall exterior doors are shot and need to be replaced. Riverside Building Center ordered the original doors and they will return to measure the doors, and door frame and will provide a cost estimate for the replacements.

Haan suggested another fall clean-up day as it would be better to have that twice a year. He suggested a smaller, 20 ton dumpster, which would cost under \$600. He Suggested Saturday, September 24th, with the City Shop open from 8 a.m. to 1 p.m. Tires and electronics will also be collected free of charge.

The Council concurred that there will be a minimum charge of \$20 for furniture and other items placed in the roll off.

Lysne/McLaen moved approval of obtaining a roll off for a fall Clean Up day on September 24, 8am to 1pm at a cost not to exceed \$600. Motion carried.

2023 Preliminary Budget: The final property tax valuations are not yet available. The Council approved the 2023 at the maximum levy of 105 mills but the actual dollar figure to be generated cannot yet be determined. The budget hearing and approval is scheduled for October 2.

Emergency Management: Anderson/McLaen moved that the City of Rutland participate in the Sargent County Emergency Management Agency. Motion carried.

Financial Report: McLaen/Lysne moved approval of the August 2022 financial report as presented. Motion carried.

Bills: Anderson/Lysne moved approval of the payment of bills:

ACH	DRN	147.70	Telephone
ACH	Waste Management	105.44	Hall garbage
ACH	Waste Management	1912.02	Garbage contract
13450	ND DEQ Chemistry Lab	198.60	Sample testing
13451	Ferguson Waterworks	363.59	Meters
13452	Forman Lumber	13.98	Marker paint
13453	ND One Call	2.60	Line locate
13454	ND Sewage Pump & Lift	431.12	annual service
13455	Sargent Co. Teller	49.68	Legals – June
13456	Scott Haan	1879.02	July 17-30, 2022
13457	ND Workforce Safety	186.63	workers comp
13458	B & B Gardens	1338.85	New trees
13459	Otter Tail Power	806.44	Electricity
13460	Scott Haan	1321.37	July 31-Aug. 13, 2022
13461	Team Lab	870.00	Surfactant
13462	Walock-Johnson Ins.	1482.00	Bobcat insurance
13463	Scott Haan	1016.64	August 14-27, 2022
13464	Bobcat of Gwinner	26.37	Antifreeze
13465	Deborah Banish	1391.05	August & reimbursements
13466	Delores Lysne	563.08	tree supplies reimbursement
13467	Joe's Ag Supply	120.00	grounds keeping supply
13468	John Deere Financial	108.37	Oil and filters
13469	ND One Call	15.60	tree planting line locate
13470	Quill	298.47	Janitorial supplies
13471	Roger Pearson	120.00	meter reading, tree planting
13472	Rutland Oil Company	519.00	oil and grease
13473	Rutland Park Board	150.00	speed sign electricity
13474	SE Water Users	1353.00	451,000 gals. July
13475	Southside Automotive	19.92	Keys
13476	Team Lab	901.00	Lagoon chemicals
13477	Jacobson Plumbing	4499.83	Water line break repair

	Sewer & Lagoon Fund	
212	Bank of ND	7,314.09 Loan Interest & Admin Fee

Motion carried.

Delinquents: There are four delinquents at this time. Past due accounts not paid by October 15 will be assessed to property taxes.

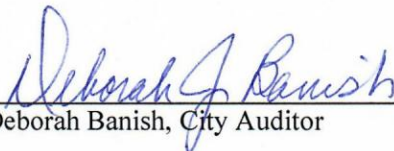
Council and Mayor Reports: McLaen suggested having the interior of City Hall sprayed for spiders and flies this month. The Mayor will arrange to have the facility sprayed as soon as possible.

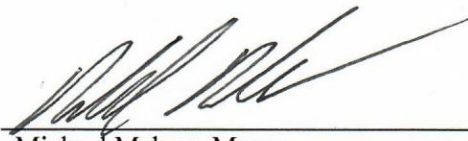
Lysne reported on the Tree City USA event at the NDSU Football Game on Saturday, September 10, with all 154 ND Tree cities recognized and represented at the game.

Mayor Mahrer reported that the water leak near Cooper Street has finally been fixed.

The meeting adjourned at 6:20 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

**Rutland City Council
October 3, 2022**

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Anderson, Erickson, Lysne, McLaen present. City Auditor also present.

Agenda: McLaen/Erickson moved approval of the agenda. Motion carried.

Minutes: Erickson/Lysne moved approval of the September 12, 2022 minutes. Motion carried.

Public Comments: No members of the public present.

Financial Report: McLaen/Anderson moved approval of the September 2022 financial report as presented. Motion carried.

Bills: Lysne/Anderson moved approval of the payment of bills:

ACH	DRN	144.91	Telephone
ACH	Waste Management	1,857.94	Contract garbage
13480	Dacotah Paper	110.18	Janitorial supplies
13481	Deborah Banish	1,061.10	September, Trimmer
13482	Void		
13483	Interstate Engineering	860.00	TAP grant application
13484	Linde Gas & Equipment	226.15	Cylinder annual least
13485	Otter Tail Power	904.70	Electricity
13486	Roger Pearson	45.00	Meter reading
13487	Sargent County Auditor	415.42	Election expense
13488	Scott Haan	1,340.50	September 11-24
13489	SE Water Users	907.80	August 302,600 gallons
13490	Team Laboratory	860.00	Lagoon chemical
13491	US Treasury	2,685.99	Payroll taxes, 3 rd qtr.
13492	ND One Call	3.90	Line locate
13493	Nordak Publishing	94.68	Teller legals
13494	Waste Management	599.00	Fall CleanUp roll off
	2010 Streets Checking		
037	Stock Growers Bank	1,187.50	Loan Interest

Motion carried.

Delinquents: There are four delinquents at this time. Past due accounts not paid by October 15 will be assessed to property taxes.

2023 Budget Hearing: The 2023 budget public hearing convened at 5:17 p.m. There being no members of the public present the meeting was closed.

2023 Budget: Anderson/Erickson moved approval of the 2023 City budget as presented: That the City Council set the levy at 105 mills for a tax of \$51,387.21, upon all taxable property in the City for the calendar year ended December 31, 2023, which levy is itemized as follows:

GENERAL FUND	\$ 32,273.52
SPECIAL REVENUE FUNDS:	
Emergency Fund	\$ 1025.00
DEBT SERVICE FUND: 2010 Street Specials	\$ 18,088.69
TOTAL	\$ 51,387.21


Motion carried.

Council and Mayor Reports: Mayor Mahrer noted that the Uffda Day event was well attended. McLaen reported that more than 500 were served at the dinner in the Hall and there were 104 cars this year.


Erickson reported that the Post Office hopes to get the new site in Rutland open in the first quarter of 2023. McLaen noted that the Post Office new fiscal year just started.

The meeting adjourned at 5:25 p.m.

ATTEST:



Deborah Banish, City Auditor



Michael Mahrer, Mayor

Rutland City Council
November 7, 2022

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Anderson, Erickson, Lysne, McLaen present. City Auditor also present.

Agenda: Anderson/Lysne moved approval of the agenda. Motion carried.

Minutes: Lysne/Anderson moved approval of the October 3, 2022 minutes. Motion carried.

Public Comments: No members of the public present.

Public Works: Scott Haan, Public Works, informed the Council that the Bobcat attachments – bucket, brushes, and broom - have not yet arrived. He is replacing the holiday decoration holders on the street light poles.

Scott noted that he has been employed by the City for one year. He is requesting a guarantee pay for 25 hours a week. Some weeks he works more but some weeks there is little to do. He has also been using his own wheeler and vehicle for City work and it is difficult to maintain a detail of what mileage is for work and what for personal use. He requested that he receive a flat amount for use of his personal vehicles rather than having to track all the hours a vehicle is used.

The Council complimented on the work that he has done and continues to perform for the City.

Erickson/Lysne moved that Scott Haan be paid \$50.00 a month for use of his personal vehicle. Motion carried.

McLaen entered the meeting at 5:10 p.m.

Anderson/Lysne moved that Scott Haan be paid for a minimum of 50 hours every two weeks. Motion carried.

Water Operator Certification: The City Auditor reported on her meeting with Chuck Mischel, ND Rural Water, regarding the City's lack of a Certificated Operator. The City can contract with SE Rural Water to maintain the appropriate valid operator certificate for the City.

Erickson/Lysne moved that the City contract with SE Rural Water to maintain an appropriate valid operator certificate for the City of Rutland. Motion carried.

Forfeited Property: The City Auditor reported that there are two lots in Rutland that will be on the County's forfeited property sale on November 15th. If the lots are not sold, the City will be allowed to purchase the lots at \$1.00 plus the specials, for a total cost of \$719.94.

Anderson/Erickson moved to purchase the tax forfeited property PID 29-9014000, Original Addition Lot 1 Block 5, and PID 29-9015000, Original Addition Lot 2 Block 5, at a cost of \$719.94 plus \$20 recording fee if they are not sold at auction. Motion carried.

City Hall Doors: McLaen stated that the kitchen exterior door is rotting due to the water and the other front entry door is damaged from being abused. The Council discussed the need to repair the doorway so that the water will not continue to be a problem. McLaen said the project would include raising the entry

step so that the water issue would not continue. The project proposal cost for new, industrial doors and frames is \$17,989.72. The Council postponed action until other cost estimates can be obtained.

Financial Report: McLaen/Lysne moved approval of the October 2022 financial report as presented. Motion carried.

Bills: Lysne/Anderson moved approval of the payment of bills:

ACH	DRN	146.74	Telephone
ACH	Waste Management	1,876.94	Contract garbage
ACH	Waste Management	106.44	Hall dumpster
13495	Otter Tail Power	800.74	electricity
13496	Scott Haan	1124.71	Sept. 25- Oct. 8
13497	Scott Haan	1029.78	Oct.9-22
13498	Deborah Banish	831.15	October
13499	Ferguson Waterworks	364.68	water meters
13500	Forman Lumber	30.87	Chain oil
13501	Hansen Lumber	9.49	saw blades
13502	Jake's Feed & Seed	54.00	pest control
13503	ND Water Users Assoc.	100.00	2023 Membership
13504	Roger Pearson	75.00	Meter replacements, reading
13505	Sargent County Teller	39.64	minutes publication
13506	SE Water Users	1045.20	348,400 gallons Sept.
13507	SE Water Users	600.00	annual contract, water sampling
13508	Team Lab	976.50	Lagoon winter pellets

Motion carried.

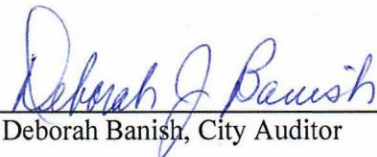
Delinquents: There are eight delinquents at this time. Two have been submitted as special assessments against the property. One has submitted payment but the data input has on hold until the check clears.

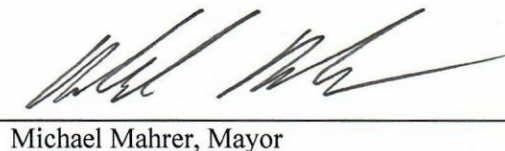
Council and Mayor Reports: Anderson asked if the Fire Department has submitted a building permit application. The Auditor stated they have the paperwork but it has not yet been submitted. It is not required for the ground preparation and other work that is underway.

Mayor Mahrer stated that the City speed limit sign south of town, with the blinking light, has been removed. He has contacted the County and 3M specialties but neither entity is aware of who replaced the sign.

The meeting adjourned at 5:45 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

**Rutland City Council
December 5, 2022**

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Anderson, Lysne, McLaen present; Erickson absent. City Auditor also present.

Agenda: Anderson/Lysne moved approval of the agenda. Motion carried.

Minutes: Lysne/Anderson moved approval of the November 7, 2022 minutes. Motion carried.

Public Comments: No members of the public present.

Lariat Bar Liquor License: Anderson/Lysne moved to approve the beer and liquor license for The Lariat Bar and Grill for January 1 through December 31, 2023, subject to receipt of payment. Motion carried.

Gaming Site Authorization: Anderson/Lysne moved approval of the Gaming Site Authorization for the Rutland Sportsman's Club to conduct pull tab and electronic dispensing devices at The Lariat Bar and Grill for the period December 1, 2022 to June 30, 2023. Motion carried.

SCJDA: Anderson/Lysne moved to nominate the Rutland Mayor, Michael Mahrer, to the Sargent County Job Development Authority to represent organized cities of the county with a population under 500. Motion carried.

2023 Meeting Schedule: Lysne/Anderson moved approval of the 2023 Council Meeting calendar as presented:

January 9*	August 7
February 6	September 11*
March 6	October 2
April 3 - Board of Equalization & Regular	November 6
May 1	December 3
June 5	
July 10*	*2nd Monday due to holiday

Motion carried.

Fund Transfer: Anderson/Lysne moved to approve the transfer of 20% of the current year receipts from the water Enterprise fund to the Streets and Sidewalks general fund account. Motion carried.

Financial Report: Anderson/Lysne moved approval of the November 2022 financial report as presented. Motion carried.

Bills: Lysne/Anderson moved approval of the payment of bills:

ACH	Stock Growers Bank	\$ 5.00	Resident NSF bank charge
ACH	DRN	147.79	Telephone
ACH	Waste Management	1885.92	Garbage contract
ACH	Waste Management	105.44	Hall garbage
13509	Scott Haan	\$23.05	reimbursement
13510	Scott Haan	977.65	Oct. 23-Nov. 5

13511	Scott Haan	1,210.88	Nov. 6-19, 2022
13512	Sargent County Auditor	739.94	Tax forfeited property purchase
13513	Banyon Data Systems	1,680.00	Office software
13514	Deborah Banish	831.15	November
13515	ND One Call	2.60	Line locate
13516	Otter Tail Power	857.44	electricity
13517	Roger Pearson	45.00	November
13518	Rutland Oil	1,235.00	250 gals fuel
13519	SE Water Users	795.00	265,000 gallons Oct.
13520	Scott Haan	902.35	Nov. 20- Dec. 3
13521	Bobcat of Gwinner	733.68	Bobcat bristles
13522	SC Teller	38.72	Nov. minutes publication
13523	Vining Oil & Gas	1,595.80	Hall fuel 800 gals.
13524	Otter Tail Power	1,259.72	December electricity
13525	Mahrer Construction	1,485.00	Snow removal
13526	Scott Haan	1,343.50	December 4-17, 2022
ACH	SnowWolf	8,715.15	Bobcat snow plow attachment

Motion carried.

Council Member McLaen entered the meeting.

City Engineer: Mike Bassingthwaite, Interstate Engineering, discussed recent changes from the Department of Emergency Services for hazard mitigation project funding. Water towers no longer qualify. The City may want to postpone the sidewalk project next year; concrete costs continue to increase. There is also a shortage of concrete culverts due to a lack of manufacturing capacity. He will meet with the Mayor soon to review the need for replacing water mains in the City.

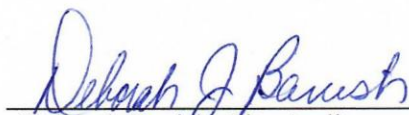
Delinquents: There are six delinquents at this time.


Council and Mayor Reports: The tree on the lot at 419 Cooper Street needs to be removed. It is on private property; however, the tree is causing the electric power line to break consistently and Otter Tail Power will not connect the line to provide service to the street light pole on that block. The City Attorney will be requested to send a letter to the owners to have the tree removed or the City will proceed to have it removed and charge the owners for the cost of removal.

McLaen informed the Council that the Fire Department plans to hold a New Year's Eve dance at City Hall and a special liquor permit may be needed to be issued. The Auditor will issue the permit if alcohol will be sold as part of the event.

The meeting adjourned at 6:00 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor