

Rutland City Council
January 4, 2021

The regular Rutland City Council meeting was called to order at 5:00 p.m. at Rutland City Hall by Mayor Michael Mahrer. Council Members Corry, Erickson, and Lysne present; City Auditor present.

Agenda: Erickson/Corry moved approval of the agenda as presented. Motion carried (Aye – Corry, Erickson and Mahrer. Absent - Lysne).

Minutes: Erickson/Corry moved approval of the December 7, 2020 minutes. Motion carried (Aye – Corry, Erickson, Mahrer. Absent – Lysne).

Public Comments: Bill Anderson said that the snow accumulation in the street from the Bank to the Store corner makes it difficult to cross the street and he requested that be remedied. The Council agreed that the street and walkways from the Housing unit to the Senior Center and Insurance building needs to be clear as well as the area on the North side of Gay Street.

Landfill: The State Solid Waste Program/Department has requested contact updates. Council Member Erickson will be the primary contact regarding the City Municipal Waste Site.

Snow Removal: There have been no bids on City street snow removal. Council Members mentioned individuals who have expressed interest in doing snow removal. Council Member Corry was thanked for doing the snow removal needed this winter. He will be paid for the time working on the snow removal.

Council Member Lysne entered the meeting.

Council Member Vacancy: The City Auditor has not received any letters or calls from residents interested in filling the current two-year vacancy at this time. Hopefully, someone will express interest.

LED Lighting: The City Auditor presented a lighting cost analysis for the City Hall and City Shop. The analysis was done by Hope Electric. The State has 50% cash match awards available to cover a portion of the costs.

The Council reviewed the cost analysis noting that there is not a significant cost-benefit to change the lighting. There are other options to upgrade the lighting as well that would cost less than the proposal submitted. The City will not act on the proposed change.

Financials: Erickson/Lysne moved approval of the December 2020 financial reports as presented. Motion carried unanimously.

Bills: Lysne/Corry moved approval of payment of bills:

ACH	ND Tax Commissioner	\$ 7.00	4 th Qtr 2020 tax
ACH	DRN Readitech	146.82	Telephone
ACH	Waste Management	1,610.89	Garbage Contract
ACH	Waste Management	76.26	Hall Garbage
13125	B. Mahrer Construction	90.00	Snow removal
13126	Bert Siemieniewski	277.05	6 mo. Council pay
13127	City of Fargo	14.00	Health Water Sample
13128	Colton Corry	138.52	Council pay 6 months
13129	Computer Express	56.39	Webcam

13130	Deborah Banish	829.15	December
13131	Delores Lysne	177.05	6 months Council pay
13132	Larry Christensen	80.00	Water/sewer reading
13133	Michael Mahrer	304.75	Mayor, 6 months pay
13134	ND Water Users Association	100.00	Membership
13135	Otter Tail Power	929.50	Utilities
13136	Rodney Erickson	138.52	Council pay, 6 months
13137	Rutland Township	182.21	Utilities/joint shop
13138	Sargent County Teller	69.14	Minute publication
13139	Sargent County Treasurer	3211.75	City property tax
13140	Southeast Water Users	871.35	Water
13141	US Treasury	671.42	Payroll taxes
13142	Vining Oil & Gas	3038.84	New tank

Motion carried (Aye – Corry, Erickson, and Lysne).

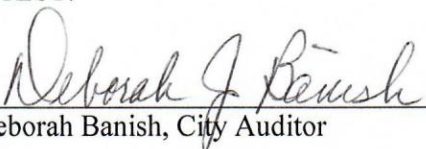
Delinquents: There is only one delinquent account at this time.

Mayor Report: Mayor Mahrer thanked Council Member Corry for snow plowing. He noted that the City needs a snow plow and could probably get a 1 ton truck to replace the City's current plow.

There has been another complaint about the City siren going off at 9 p.m. which is disruptive to residents who work night shifts. In the past, there have been complaints about the noon siren. The issue may need to be discussed with the Fire Department and the County Emergency Management Office to determine if there are alternatives or when the alarm is used.

The meeting adjourned at 5:45 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

The next regular meeting is Monday, February 1, 2021.

Rutland City Council
February 1, 2021

The regular Rutland City Council meeting was called to order at 5:00 p.m. at Rutland City Hall by Mayor Michael Mahrer. Council Members Corry, Erickson, and Lysne present; City Auditor present.

Agenda: Erickson/Lysne moved approval of the agenda. Motion carried unanimously.

Minutes: Erickson/Corry moved approval of the January 4, 2021 minutes. Motion carried unanimously.

Public Comments: Jim Peterson said that his new siding was installed. He planned to relocate the City water reader to another location; however, before that was done someone installed the reader into the new siding. He has obtained a quote to replace the now damaged siding. The project involves removing the interlocking siding, replacing the damaged piece, and reinstalling the siding. The estimated quote for labor and the siding is \$720.64.

Lysne/Erickson moved approval of the payment to replace the damaged siding with the final bill to be sent directly to the City for payment. Motion carried unanimously.

Public Works Position: The City Public Works position listing on the ND Job Service has expired. The Council agreed that the position should continue to be listed until filled.

Council Member Vacancy: Two individuals are interested in serving on the Council: Chuck Sundlie and Lori McLaen. The Council had Bill Anderson draw the name. Lori McLaen's name was drawn. Ms. McLaen will serve until the next election when the position will be on the ballot as a two-year term.

Municipal Waste Site Inspection: The Council reviewed the State Report on the unannounced routing inspection of the landfill. There are no fluids in the old mowers currently on the site. White goods and scrap were not removed in the fall but will be when weather conditions permit.

RV Ordinance: The first reading of an Ordinance prohibiting occupying an RV or camper for the purpose of a residence within the City limits was reviewed. Several questions were raised on the wording. The City Attorney will be contacted prior to the next meeting to address issues and concerns.

Noxious Weeds: The Council reviewed the proposed changes to the Noxious Weeds Ordinance to streamline the process for notification. The second reading and adoption is planned for the next meeting.

Arbor Day: Erickson/Lysne moved to proclaim Rutland Arbor Day for Friday, May 7, 2021 and authorized the Mayor to sign the proclamation. Motion carried unanimously.

COVID Funds: Lysne noted that the County and other Cities have waived the liquor license fees for businesses. Lysne/Erickson moved to refund the six-month liquor license for the Lariat Bar and Grill from the COVID funding that the County allocated to the City. Motion carried.

Financials: Erickson/Lysne moved to approve the January 2021 financials. Motion carried unanimously.

Bills: Corry/Erickson moved approval of payment of bills:

General Fund			
ACH	DRN Readitech	146.13	Telephone
ACH	Waste Management	1621.92	Garbage Contract

ACH	Waste Management	76.64	Hall Garbage
ACH	ND Job Service	29.58	4 th Qtr Unemployment
13143	US Treasury	97.46	2020 Qtr 4 941X
13144	ND DEQ Chemistry Lab	58.26	Lagoon discharge testing
13145	City of Fargo	14.00	Health water samples
13146	Colton Corry	116.36	Snow removal
13147	Deborah Banish	831.15	Jan salary
13148	Larry Christensen	80.00	Water/sewer readings
13149	Municipal Finance Officers	30.00	2021 membership
13150	Nardini Fire Equipment	350.00	Annual Hall monitoring
13151	Otter Tail Power	1178.50	Utilities
13152	Quill	270.96	Printer toner/supplies
13153	Riteway Business Forms	125.48	Checks
13154	Roger Pearson	38.79	January reading
13155	SE Water Users	700.92	Dec. 233,640 gals.
13156	Tyson Siemieniowski	36.00	Hall snow removal
13157	USPO	199.00	Stamps
13159	Lariat Bar	500.00	License refund
13160	Sargent County Teller	33.56	Jan minutes published
	Sewer & Lagoon Fund		
EFT	Bank of North Dakota	1,075.85	Loan interest/admin fee

Motion carried unanimously.

Fire Whistle/Siren: Lysne reported that the fire whistle near the Hall cannot be turned off but the City can change the times that it is sounded. It currently blows shortly after noon, 6 p.m. and 9 p.m.

The Mayor will contact the County Emergency Manager to remove the 9 p.m. whistle and to see if the siren can go at noon exactly rather than 6 minutes after.

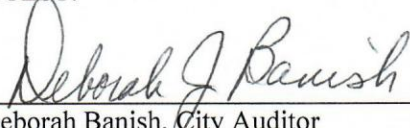
The Mayor reported that he has one individual available for community service. So far, the Mayor has had the person shovel snow and will plan to do that as part of the service; the City will not need to hire anyone to remove the snow from Hall areas.

Water Tower: The Mayor reported that the small hole in the water tower was repaired and seems to be holding. Erickson said the epoxy liner was sprayed in 2010 and should have held. The contract with Maguire will be reviewed and cost estimates obtained from them and another firm in Devils Lake for maintenance.

Delinquents: There are two delinquent accounts at this time.

The meeting adjourned at 6:00 p.m.

ATTEST:



 Deborah Banish, City Auditor



 Michael Mahrer, Mayor

The next regular meeting is Monday, March 1, 2021.

Rutland City Council
March 1, 2021

The regular Rutland City Council meeting was called to order at 5:00 p.m. at City Hall by Mayor Mahrer. Council Members Corry, Erickson, Lysne and McLaen present with City Auditor and the City Engineer.

The Council welcomed new member Lori McLaen to the meeting and the Council.

Agenda: Lysne/Erickson moved approval of the agenda. Motion carried unanimously.

Minutes: Lysne/Corry moved approval of the February 1, 2021 minutes. Motion carried unanimously.

Public Works Position: The ND Job Service announcement for City Public Works position has been relisted; no applications or inquiries received.

Council Member Vacancy: Two individuals are interested in serving on the Council: Chuck Sundlie and

RV Ordinance: With advice from the City Attorney, the RV Ordinance has been modified with major changes. This is the first reading of the new, proposed Ordinance prohibiting occupying an RV or camper for the purpose of a residence within the City limits.

Noxious Weeds: Lysne/McLaen moved approved of changes to City Ordinance Chapter 12, Article 5 – Noxious Weeds, to streamline the process for annual notification and to shorten the time before the City can proceed for non-compliance. Motion carried (Aye – Corry, Lysne, and McLaen. Nay – Erickson).

Water Tower: City Engineer Mike Bassingthwaite was present to discuss the recent leaks on the water tower. He discussed funding opportunities through the State. Bassingthwaite said the City is at the end of the line for the SE Rural Water Highway 11 reservoir. If the City needs to replace the water tower, it would be better to pair with another project – such as Cogswell – to have a larger project. It is better to have above ground water storage to have sufficient hydrant flow in case of fire.

Maguire Iron and other companies will be contacted to get information on repair costs for the water leaks.

City Hall Rental: Lysne/Erickson moved approval of the new Rutland City Hall rental rates and reservation form as presented. Motion carried unanimously.

Propane Tank Sale: Lysne/Corry moved to accept the bid in the amount of \$583.00 from Jake Erickson for the sale of the old propane tank. Motion carried unanimously.

Council Portfolio Review: Portfolio assignments were modified: Rodney Erickson - Planning/zoning/development, Sanitation and Water portfolios; Colton Corry - Personnel and Streets & Buildings Portfolios; Delores Lysne - Beautification Portfolio, Public Safety & Parks, and the RV Park Portfolios; and, Lori McLaen - City Hall and Finance/Debt Service Portfolios.

NDLC Spring Workshop: Lysne/Erickson moved approval of attendance and reimbursement of travel and lodging expenses for the City Auditor to attend the ND League of Cities Conference in Bismarck, April 20-21 if desired. Motion carried unanimously.

Arbor Day: The Council previously declared Friday, April 2, 2021, as Rutland Arbor Day. The Council will plan a City-wide clean-up day prior to Memorial Day.

Ron Narum Day: April 18th was designated Ron Narum Day to “recognize his contributions and service to the City and its residents.” The City Auditor will check with the Senior Citizens to determine if a pie and ice cream social would be possible that day. An update will be presented at the next meeting.

2020 Annual Financial Statement: The statement was published in the Teller as required by March 1.

City of Rutland Financial Statement Year Ending 2020						
	Beg. Balance	Revenues	Expenses	JE	Fund Transfer	Ending Balance
General Fund	\$ 1,896.86	\$ 71,827.06	\$ 55,234.52	\$ 41.77		\$ 18,531.17
City Share Specials	1,109.26		398.19			711.07
Water Fund	55,071.65	36,113.44	45,745.48			45,439.61
Sewer Fund	20,376.38	13,638.06	9,890.00		14,001.96	38,126.40
Garbage Fund	6,075.50	23,680.15	20,250.63			9,505.02
Emergency Reserve	1,532.68		1,030.00			502.68
Sewer & Lagoon	57,019.69	46,826.99	17,528.69		(14,001.96)	72,316.03
Emergency Lagoon	100.00	25,000.00	25,000.00			100.00
2010 Streets Fund	22,611.36	18,605.35	18,085.00			23,131.71
1994 Streets Savings	23,621.70	24.96				23,646.66
Park Board Funds	0	3,128.25	3,128.25			0
Total all funds	\$189,415.08	\$238,844.26	\$196,290.76	\$ 41.77	0	\$232,010.35

Financials: Erickson/Corry moved to approve the February 2021 financials. Motion carried unanimously.

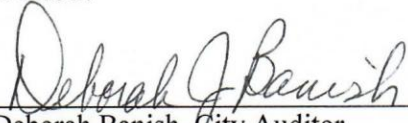
Bills: Erickson/Corry moved approval of payment of bills from the General Fund: ACH, DRN Readitech, \$146.42; ACH, Waste Management, \$1634.96; ACH, Waste Management, \$77.83, Hall Garbage; 13162, Larry Christensen, \$80.00, Feb meter reading; 13163, Otter Tail Power, \$768.53, Electricity; 13164, Riverside Bldg. Center, \$20.16, Peterson siding replacement; 13165, Roger Pearson, \$38.78, February; 13166, SC Auditor, \$791.75, Assessment books 2021; 13167, SE Water Users, \$850.56, 283,520 gals. Jan.; 13168, Deborah Banish, \$831.15, February; 13169, Jacobson Plumbing Heating, \$511.88, Hall furnace. Motion carried unanimously.


Delinquents: There are two delinquent accounts at this time.

Mayor reported that Otter Tail Power Company will be replacing the leaning light poles this spring.

The meeting adjourned at 6:15 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

The Board of Equalization and next regular meeting is Monday, April 5, 2021.

**Proceedings of City of Rutland
Board of Equalization
April 5, 2021**

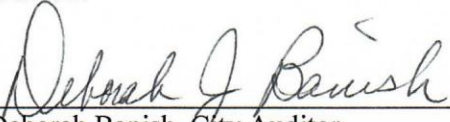
The Rutland Board of Equalization met at 5:00 p.m. at City Hall. Mayor Mahrer, Council Members Corry, Erickson, Lysne and McLaen present with County Assessor Denise Ferderer and the City Auditor.

Lysne/Erickson moved approval of the Homestead and Veterans credits as presented by the County Assessor. Motion carried unanimously.

Erickson/Corry moved approval of the real estate exemptions as presented. Motion carried unanimously.

The Board of Equalization adjourned at 5:20 p.m.

ATTEST:



Deborah Banish, City Auditor



Michael Mahrer, Mayor

Rutland City Council
April 5, 2021

The regular Rutland City Council meeting was called to order at 5:20 p.m. at City Hall by Mayor Mahrer. Council Members Corry, Erickson, Lysne and McLaen present with the City Auditor. [Meeting was preceded by the Board of Equalization.]

Agenda: Corry/McLaen moved approval of the agenda. Motion carried unanimously.

Minutes: Lysne/Corry moved approval of the March 1, 2021 minutes. Motion carried unanimously.

Public Works Position: The ND Job Service announcement for City Public Works position has been relisted; no applications or inquiries received. There is one interested individual who may apply.

RV Ordinance: Lysne/McLaen moved approval of Ordinance Chapter 13 – Offenses and Miscellaneous Provisions, Section 13.01, Parking, storage or use of major recreational equipment as presented. Motion carried unanimously.

Encroachment Agreement: The Council reviewed the encroachment agreement request in lieu of an alley vacation. The Council concurred that an alley vacation may be the preferable action to take. The City Attorney will be asked to attend the May meeting to discuss the issue future.

Homeland Security Grant Program (HSGP): The County Emergency Manager provided information on the HSCP. The City Auditor reviewed the requirements and determined that the purchase of security cameras and software would be covered by the grant. The issue of indoor and exterior security cameras was discussed. The Council decided not to pursue the grant funds at this time as there may be more requirements than would be needed for any cameras installed on City property.

Clean-Up Day: The Council set the spring clean-up day as Saturday, May 15, with the Municipal Waste Site open 1-4 p.m. There will not be any charge for the standard items of white goods, steel and wood. Other items and furniture will be charged for disposal at the landfill.

City Hall Rental: Lysne/Erickson moved approval of the new Rutland City Hall rental rates and reservation form as presented. Motion carried unanimously.

Financials: Erickson/Corry moved to approve the March 2021 financials. Motion carried unanimously.

Bills: Erickson/Lysne moved approval of payment of the 2010 Streets bond payment of \$15,876.25 and bills from the General Fund:

13171	Sargent County Teller	\$ 119.48	Feb. minutes published
13172	B. Mahrer construction	\$ 240.00	Snow removal
13173	Deborah Banish	\$ 861.15	March Salary
13174	Larry Christensen	\$ 80.00	March meter reading
13175	Nathan Sundquist	\$ 500.00	Peterson siding replacement
13176	Otter Tail Power	\$1005.56	Utilities
13177	Quill LLC	\$ 69.99	Janitorial/Office supplies
13178	Roger Pearson	\$ 38.79	March salary
13179	The Teller	\$ 49.40	Minutes publication
13180	SE Water Users	\$ 765.90	255,300 gallons Water Feb.
13181	Sweeney Controls	\$ 540.00	Tower Valve monitor annual

13182	US Treasury	\$ 733.42	First Quarter Payroll
ACH	Waste Management	\$1673.97	City garbage contract
ACH	Waste Management	\$ 78.72	City Hall garbage

Motion carried unanimously.

Delinquents: There are three delinquent accounts at this time. The house at 419 Cooper Street will be turned off and the amount assessed to the property.

President Erickson reported that quotes for the water tower will be presented at the next meeting.

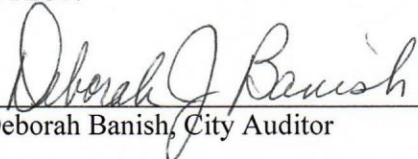
The Council discussed the condition of City streets. It was noted that the City 2010 Streets loan will be paid in full in 2025. Many streets are heaved; discussion was postponed to the next meeting.

City Auditor Report: The Auditor reported approval of building permit #237-21 to Larry and Carolyn Christensen for the addition of a deck on the south side of the home with a handicap ramp.

The Auditor reported that the ND State Forestry Service representative will assist with identifying City trees to be removed in 2021 in order to apply for the matching grant; application is due April 30.

The meeting adjourned at 6:30 p.m.

ATTEST:



 Deborah Banish, City Auditor



 Michael Mahrer, Mayor

The next meeting is Monday, May 3, 2021.

Rutland City Council
May 3, 2021

The regular Rutland City Council meeting was called to order at 5:00 p.m. at City Hall by Mayor Mahrer. Council Members Erickson, Lysne and McLaen present, Corry Absent. City Auditor and City Attorney present.

Agenda: Erickson/Lysne moved approval of the agenda. Motion carried.

Minutes: Erickson/Lysne moved approval of the April 5, 2021 minutes. Motion carried.

Lead Local: Cindy Klapperich, Family & Community Wellness Extension Agent, NDSU Extension Sargent County, provided information on the Lead Local workshop that will be held in July. She encouraged Council Members to attend and asked that the Council consider sponsoring Rutland resident(s) to attend; the limits is 30 people. The Council thanked Ms. Klapperich for the information.

Public Comments: Bill Anderson urged the Council to take advantage of the resources provided by the NDSU Extension Sargent County. He commended the Extension Office staff for the services they provide.

Anderson spoke as a member of the Rutland Housing Board and asked what the plan is for the ditch by the Housing four-plex west of Nordland Lutheran Church.

Mayor Mahrer reported that he will dig and clean the ditch again when it dries up and the weather allows.

Encroachment Agreement: City Attorney LeeAnn Even summarized and recommended using the process to obtain an alley vacation. The process takes more than a month. It may be best to approve the encroachment agreement and then proceed with the alley vacation so that the purchase and title work for the property will be able to be completed sooner.

McLaen/Lysne moved to approve the encroachment agreement for the property at 318 Anthony Street and proceed with the alley vacation process. Motion carried.

Public Works Position: The ND Job Service announcement for City Public Works position has been relisted. Mike Pyle has submitted an application to help with mowing as needed.

Water Tower: Erickson reported that Maguire Iron installed the epoxy liner on the water tower about 11 years ago and there is rust inside so the liner is not good. Maguire stated they reapply the epoxy every 12 or 15 years. He has spoken to another firm that does epoxy that uses a more expensive product but it lasts about 30 years; cost is about \$42,000 interior and \$42,000 for exterior work. Maguire is due to clean the tower this year and will do it sooner than scheduled. They will clean the tower for about \$1600, and then will do the repair at a cost of \$575/hour. The City has a contract with Maguire to perform cleaning every two years through 2026. They have another program to pay \$8000.00 annually, with a 5% annual increase; however, that is not a good program. They could do the annual cleaning and repair the leak this year. In a couple years, the City could hire another firm to sandblast all or just the bottom of the water tower, paint and install a better liner.

Erickson/Lysne moved that Maguire Iron be authorized to do the annual cleaning and repair the tower leak when they are on site. Motion carried.

Driveway Milling: The City sent a letter last December to inform the property owner(s) at 210 Gay Street that the City would proceed to have the driveway milled this spring if they do not complete the project. There has been no response to the letter so the Council will proceed to obtain estimates, have the work done, and then will assess the cost to the property.

Records Disposal: Lysne/McLaen moved to approve the disposal of City records in accordance with the State Records Retention Requirements. Motion carried.

RCN	Title	To Dispose (month/year and before)	Paper Volume (in inches)	Electronic (in MB)
010401	CITY BUDGET	2009	3	
010403	BUDGET WORKPAPERS	DECEMBER 2015 CFY	1.5	
011704	UTILITY BILLING ACTIVITY	DECEMBER 2015 CFY	2	
300102	PLEDGE OF SECURITIES	2014 ACM+5	0.25	
801105	WATER AND WASTE REPORTS	2007	0.25	0
010610	BANK STATEMENTS/DEPOSIT RECORDS	2013	0.5	N/A
011520	ACCOUNTS PAYABLE/VOUCHERS/EXPENSE REPORTS	DECEMBER 2015 CFY	3.5	1356 KB
011610	PAYROLL RECORDS	2013	0.25	N/A
011701	MONTHLY FINANCIAL STATEMENTS	DECEMBER 2015 CFY	N/A	4552 KB
260406	AFFIDAVITS OF PUBLICATIONS	DECEMBER 2016 CFY	0.5	N/A
100301	MONTHLY DISCHARGE REPORTS	2009	0.75	N/A
801113	WATER TREATMENT PLANT DAILY LAB SHEETS	2009	1.25	
800316	COUNTY ASSESSMENT ROLE	2016	0.5	
300916	BUILDING PERMITS	2016 CFY	1.5	N/A
800399	BACTERIOLOGICAL WATER ANALYSIS REPORTS	2015	3.75	N/A
	LEAD & COPPER REPORTS	2008	1	N/A

Financials: Erickson/Lysne moved to approve the April 2021 financials. Motion carried.

Bills: Lysne/Erickson moved approval of payment of bills from the General Fund:

132E	DRN	\$ 146.15	telephone
Auto	Waste Management	\$ 78.53	Hall garbage
Auto	Waste Management	\$1,667.87	Contract garbage
13189	Vining Oil & Gas LLC	\$ 301.29	Hall heat
13203	Deborah Banish	\$1,323.36	Salary, Conf. reimbursement
13204	Denny Pherson	\$ 300.00	Lagoon pumping - tractor rental
13205	Erickson Bros.	\$ 300.00	Lagoon - pump use 2020
13206	Immense Impact, LLC	\$ 549.45	Website annual
13207	Larry Christensen	\$ 80.00	Meter reading
13208	Nardini Fire Equipment	\$ 455.80	inspection Hall
13209	ND League of Cities	\$ 230.00	Spring Workshop
13210	ND Sewage & Pump	\$ 425.00	Lift station Annual service
13211	Otter Tail Power Co.	\$ 928.37	Electricity
13212	Quill	\$ 146.74	Office & Janitorial supplies
13213	Roger Pearson	\$ 38.79	March salary
13214	The Teller	\$ 61.84	Apr & Equal minutes publ.
13215	SE Water Users	\$ 846.87	March - 282,290 gals.

Motion carried.

Delinquents: There are four delinquent accounts. If the bill for 419 Cooper Street is not paid by May 15th, it should be assessed to the property.

Erickson/Lysne moved to assess the amount of \$510.20 to 419 Cooper Street if not paid by May 15.
Motion carried.

City Auditor Report: The Auditor reported approval of building permit #237-22 for a new cabin at 218 Front Street. This replaces the old, dilapidated motor home at that location.

The Auditor reported on the Elected & Appointed Officials Spring Workshop she attended. There were several informative sessions including the NDIRF issues with handling the Fire & Tornado Fund Insurance and items to check with the new insurance renewal. She reported on several legislative bills that were passed this session that will effect cities regarding liquor licensing, State highway funding and other issues.

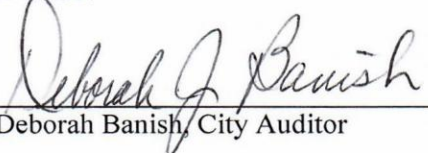
The Auditor reminded the Council that spring clean-up day as Saturday, May 15, with the Municipal Waste Site open 1-4 p.m.

Mayor's Report

The Mayor reported that a letter needs to be sent regarding a violation of the City's new RV Ordinance. The Auditor will work with the City Attorney to issue the violation letter.

The meeting adjourned at 6:45 p.m.

ATTEST:



Deborah Banish, City Auditor



Michael Mahrer, Mayor

The next meeting is Monday, June 7, 2021.

Rutland City Council
June 7, 2021

The regular Rutland City Council meeting was called to order at 5:00 p.m. at City Hall by Mayor Mahrer. Council Members Corry, Lysne and McLaen present; Erickson Absent. City Auditor present.

Agenda: McLaen/Corry moved approval of the agenda. Motion carried.

Minutes: Corry/McLaen moved approval of the May 3, 2021 minutes. Motion carried.

Public Comments: Bill Anderson urged the Council to consider special assessments to fund Main Street sidewalk repairs. The sidewalk in front of the businesses are cracked making it difficult to walk.

Driveway Milling: The Mayor said that the driveway milling at 210 Gay Street will be done this week by the firm that did the work. The City will not be charged for any work at that site.

Public Works Position: The City Public Works position remains listed with ND Job Service.

Gaming Site Permit: McLaen/Corry moved approval of the application from the Rutland Sportsmens Club for a Gaming Site Authorization at The Lariat Bar. Motion carried.

Financials: Lysne/McLaen moved to approve the May 2021 financials. Motion carried.

Bills: Lysne/Corry moved approval of payment of bills from the General Fund:

Auto	DRN	\$ 146.44	telephone
Auto	Waste Management	\$ 79.14	Hall garbage
Auto	Waste Management	\$1,673.97	Contract garbage
13217	Deborah Banish	\$ 881.15	Salary, Office expense
13218	Even Law Office	\$ 197.00	Alley vacate; camper violation
13219	Gerald Leinen	\$ 528.67	Mowing – Apr/May
13220	Larry Christensen	\$ 80.00	Meter reading
13221	Nardini Fire Equipment	\$ 45.30	Inspection City Shop
13222	ND One Call	\$ 3.60	Line locate
13223	Otter Tail Power Co.	\$ 763.59	Electricity
13224	Roger Pearson	\$ 116.36	May salary
13225	Rutland Park Board	\$ 150.00	Speed sign 6-months electricity
13226	The Teller	\$ 71.00	minutes; weed cut notice
13227	SE Water Users	\$ 733.63	April 244,610 gals.
13228	Temple Display	\$2,626.23	Five 4' snowflakes
13229	USPO	\$ 108.00	Postcard stamps
13230	Waste Management	\$ 708.06	Clean Up day roll off

Motion carried.

Delinquents: There is one delinquent account at this time.

City Auditor Report: The Auditor reported approval of building permit #237-21 for a 5' x 6' storage shed at 103 Bagley.

The Auditor reported that \$340.00 was collected for furniture disposal on clean-up day, Saturday, May 15. Several other items at the municipal waste site had been paid for disposal prior to the date.

The seeding at the Lagoon will be done on June 9. That work was part of the emergency Lagoon project that needed to be redone before closing out the project.

Mayor's Report

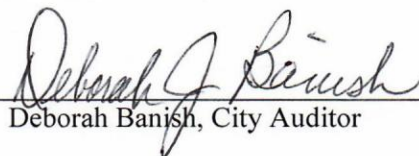
The Mayor presented his estimates for the areas of the street that need to be repaired. The project would mill out, taper, clean and replace the asphalt. There are areas that absolutely need to be done and others that could be postponed. The work can be done at \$3.50/square foot.

Lysne/Corry moved to complete the entire street repair project at an estimated expenditure of \$23,880.50. Motion carried.

The Mayor will contact the City Engineer to determine if there are any funds/grants available for Street repairs.

The meeting adjourned at 5:55 p.m.

ATTEST:



Deborah Banish, City Auditor



Michael Mahrer, Mayor

The next meeting is Monday, July 12, 2021.

Rutland City Council
July 12, 2021

The regular Rutland City Council meeting was called to order at 5:00 p.m. at City Hall by Mayor Mahrer. Council Members Erickson, Lysne and McLaen present; Corry absent. City Auditor present.

Agenda: Lysne/Erickson moved approval of the agenda. Motion carried.

Minutes: Erickson/Lysne moved approval of the June 7, 2021 minutes. Motion carried.

Public Comments: Rutland Housing Manager, Bert Siemieniewski, asked the Council to take action to improve the steep ditch crossing the east end of the alley north of Rutland Housing #2 at 316 Ross Street, and about leveling the excavation site where a drainage pipe was installed along Gay Street, on the north side of Rutland Housing #3 at 204 Dakota Street to allow for better access to the tenants' parking sites. The Council will examine the locations to see what can be done and what is the responsibility of the City and what is the Housing's responsibility.

Public Works Position: The City Public Works position remains listed with ND Job Service. The Council will review the description and potential hours at a future meeting.

Council Vice-President: Lysne/Erickson nominated Lori McLaen as Council Vice-President and cast a unanimous ballot. Motion carried unanimously (Corry absent).

Financials: Lysne/Erickson moved to approve the June 2021 financials. Motion carried.

Bills: Lysne/McLaen moved approval of payment of bills from the General Fund:

Auto	DRN	\$ 146.25	telephone
Auto	Waste Management	85.25	Hall garbage
Auto	Waste Management	1,683.97	Contract garbage
13232	Advantage Pest Control	160.00	Spider control
13233	Colton Corry	230.87	Council pay
13234	Culinex	61.54	Coffee pot
13235	Deborah Banish	831.15	June salary
13236	Delores Lysne	177.05	Council pay
13237	Ed Erickson	300.00	Replace #13216
13238	Forman Lumber	89.95	weed control
13239	Larry Christensen	80.00	Meter reading
13240	Lori McLaen	184.70	Council pay
13241	Michael Mahrer	304.75	Mayor pay
13242	Nardini Fire Equipment	45.30	Museum & Pioneer House
13243	ND League of Cities	30.00	EOY planning
13244	ND One Call	2.40	Line locate
13245	ND Rural Water Systems	255.00	2021 Membership
13246	Otter Tail Power	841.23	Electricity
13247	Rodney Erickson	230.87	Council pay
13248	Sargent County Teller	45.96	Legals & CCR rept.
13249	SE Water Users	915.45	305,150 gals. May
13250	US Treasury	439.86	Qtr. 2 f941
13251	Walock-Johnson	705.00	Property insurance
13252	Roger Pearson	116.36	June salary

13253	Buck's Paving	\$ 23,655.50	Street repairs
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Motion carried.

Delinquents: There are no delinquent accounts at this time.

Mayor's Report

The Mayor reported on the street repairs currently underway. The County has agreed to pay half of the cost for the repairs by the railroad tracks. The Lagoon seeding was done as required to finish the emergency repair project.

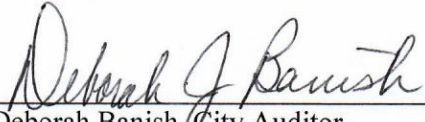
Erickson reported that that the Lagoon discharge should be done soon. Cell 3 will need to be tested to obtain a drain permit. Then transfers can be done between the other cells.

Erickson reported that the light fixture on the water tower has been replaced. There are several rust holes inside the tower roof and it is in worse shape than thought. The City should get bids to seal the interior and exterior – which will be about \$80,000. A new tower can run around \$800,000. Fairmount recently had a new roof put on their tower. There may be some funding grants available. The City Engineer may be able to provide rough estimates for a new tower.

McLaen reported that a new sink garbage disposal is being installed in the kitchen as the old one is beyond repair.

The meeting adjourned at 5:55 p.m.

ATTEST:



Deborah Banish, City Auditor



Michael Mahrer, Mayor

The next meeting is Monday, August 2, 2021.

Rutland City Council
August 2, 2021

The regular Rutland City Council meeting was called to order at 5:15 p.m. at City Hall by Mayor Mahrer. Council Members Lysne and McLaen present; Corry and Erickson absent. City Auditor present.

Agenda: McLaen/Lysne moved approval of the agenda. Motion carried.

Minutes: Lysne/McLaen moved approval of the July 12, 2021 minutes as presented. Motion carried.

Public Comment: Bill Anderson asked the Council to address the sidewalk repair needs on First Street. The Council agreed that the sidewalk from the General Store to the north end of the block needs to be repaired.

Alley Vacation: Lysne/McLaen moved adoption of the following resolution:

A RESOLUTION APPROVING A PETITION TO VACATE A CERTAIN ALLEY IN RUTLAND, NORTH DAKOTA, PURSUANT TO NORTH DAKOTA CENTURY CODE CHAPTER 40-39.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RUTLAND, SARGENT COUNTY, NORTH DAKOTA.

That pursuant to the PETITION TO VACATE AN ALLEY filed with the City of Rutland on May 20, 2021, in accordance with the provisions of NDCC §40-39-05, and Petition having been signed by all owners of property adjacent to and contiguous of the alley to be vacated, and following PUBLICATION OF NOTICE TO THE PUBLIC as required by NDCC §40-39-06, the City Council of the City of Rutland, by the affirmative vote of all of its members, as provided in NDCC §40-39-07 has approved the said PETITION and the following alley is hereby declared to be vacated pursuant to the Laws of the State of North Dakota:

Lots 1, 2, 3, and 4; and the East 55' of Lots 5, 6, 7, and 8; in Block 3 of Green's Addition, City of Rutland, Sargent County, North Dakota.

Effective Date

This resolution shall become effective upon publication in the official newspaper of the City of Rutland, pursuant to the provisions of NDCC §40-39-08. The City Auditor shall have a certified copy of this resolution filed for record in the office of the County Recorder for Sargent County, North Dakota, following publication.

Motion carried: Aye – 3 (Lysne, McLaen, Mahrer). Nay – 0. Absent – 2 (Corry, Erickson).

Public Works Position: The Council agreed to continue publicizing the position as part time at \$15/hour.

Water Tower: The water tower repairs have been done. Maguire Iron welded an outside patch and did some interior welding. The work was not anticipated to be done on Sunday so the City was not informed before the water was turned off.

Fund Transfer: The Council discussed a possible fund transfer from the 1994 Street savings account to the General Fund to cover the recent street repair project that was not budgeted in the general fund. No action was taken.

September meeting: The September meeting will be moved to Tuesday, September 7, at 5 p.m. rather than Monday, September 13, as originally scheduled.

Preliminary 2022 Budget: The Auditor presented a proposed budget that would bring the City close to its maximum 105 mills. The Council plans to allocate funds to repair sidewalk along First Street with the budget increase. The City Engineer will be asked to develop a plan for sidewalk to be installed along First Street between Front and Gay Street.

Lysne/McLaen moved approval of the preliminary 2022 budget and scheduled the public hearing for 5 p.m. on Monday, October 4, 2021. Motion carried.

Financial Report: Lysne/McLaen moved approval of the July 2021 financial report as presented. Motion carried.

Bills: McLaen/Lysne moved approval of the payment of bills:

Auto	DRN	\$ 147.71	telephone
Auto	Waste Management	85.45	Hall garbage
Auto	Waste Management	1,688.90	Contract garbage
13254	Deborah Banish	831.15	July
13255	Ferguson Waterworks	118.02	Touchpad readers
13256	voided		
13257	Larry Christensen	80.00	Meter Reading
13258	Otter Tail Power Company	894.63	Electricity
13259	Roger Pearson	116.36	July
13260	SE Water Users	952.47	317,491 gals. June
13261	Ransom County Gazette	66.68	Alley vacation notice
13262	Gerald Leinen	937.35	July

Delinquents: There will be seven delinquent accounts if not paid by August 15.

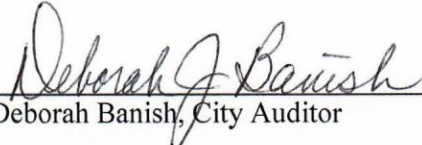
Auditor Report: A recognition for Ronald Narum is being planned as part of Uffda Day in October. There will be a brief, scheduled ceremony. The City will receive a bench in Ronnie's memory and it will be placed next to City Hall.


Building Permit No. 238-21 was issued to Bill and Pam Gulleeson, PID 29-9062000, for a 12' x 20' storage unit to be put on a cement pad.

Mayor Report: Mayor Mahrer reported that the Lagoon slopes have been mowed and the weed problem has been reduced. He has met with a rep from Team Lab regarding chemical application to the Lagoon to reduce the sludge and weed problems in the water.

The meeting adjourned at 6:15 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

Rutland City Council
September 7, 2021

The regular Rutland City Council meeting was called to order at 5:15 p.m. at City Hall by Mayor Mahrer. Council Members Corry, Erickson, Lysne and McLaen present. City Auditor and City Engineer present.

Agenda: Corry/Lysne moved approval of the agenda. Motion carried unanimously.

Minutes: Lysne/Corry moved approval of the August 2, 2021 minutes as presented. Motion carried unanimously.

Public Comment: Bill Anderson discussed the Sargent County Job Development Authority (SCJDA) plans for new housing in the County built by Riverside Building Center to help meet housing needs. He suggested that Rutland contact Riverside Building about possible new housing in Rutland.

Sidewalks: City Engineer Mike Bassingthwaite was present to discuss the sidewalk repair and water tower needs. The sidewalk on First Street from Front to Gay needs to be replaced. The City Engineer will search for funding sources for sidewalks but that may be difficult to find. The Council also noted that the water tower roof may need to be replaced so there should be future discussion and consideration on a replacement project. Bassingthwaite suggested a meeting with Rural Water contacts to determine possibility of a joint project with the City. Bassingthwaite will contact Mayor Mahrer with information.

American Rescue Plan Act (ARPA) Funding: The City Auditor discussed the ARPA funding available to non-entitlement cities (NEUs). Rutland will receive about \$24,500 over two years. The funds must be spent on water/sewer projects and designated for a project by December 2024 and must be spent by 2026. Budget information and paperwork will be submitted in order to qualify for the funds.

Sargent County Emergency Management Resolution: Lysne/Corry moved approval of the Sargent County Emergency Management Resolution. Motion carried unanimously.

Financial Report: Erickson/Lysne moved approval of the August 2021 financial report as presented. Motion carried unanimously.

Bills: Erickson/Lysne moved approval of the payment of bills:

General Checking			
148e	QUILL, LLC.	\$ 85.98	Paper products
149e	DRN READITECH	145.71	Telephone
150e	WASTE MANAGEMENT OF WI-	85.45	Hall garbage
151e	WASTE MANAGEMENT OF WI-	1,690.93	City contract
13263	B & K ELECTRIC	220.20	Hall timers
13264	B. MAHRER CONSTRUCTION	61.08	gravel, filled holes
13265	DACOTAH PAPER CO.	155.71	Janitorial supplies
13266	DEBORAH BANISH	851.15	August
13267	GERALD LEINEN	369.87	30 hrs.
13268	JACOBSON PLUMBING, HTG	1,452.00	curb box/backhoe Dakota
13269	JOHN DEERE FINANCIAL	53.78	Mower rod assembly
13270	LARRY CHRISTENSEN	42.00	Meter reading
13271	MAGUIRE IRON, INC	2,346.00	Spot weld & touch-Up
13272	NAPA AUTO PARTS	24.66	Mower oil & filter
13273	NORTH DAKOTA ONE CALL	4.80	July 1074248
13274	ND STATE AUDITOR	195.00	2020 St Audit Review
13275	OTTER TAIL POWER	904.20	Utilities
13276	ROGER PEARSON	116.36	August
13277	SARGENT COUNTY TELLER	34.52	Minutes & alley vacation

13278	SOUTHEAST WATER USERS	\$1,602.00	533,999 gals. July
13279	TEAM LABORATORY	1,231.00	Mega bugs plus 2 pails
13280	U.S. POSTMASTER	144.00	Postcard stamps
13281	VINING OIL & GAS LLC	305.99	Hall propane 219.3 gals @ \$1.45
13282	WALOCK-JOHNSON	2,026.00	Insurance
13283	ND ONE CALL	7.20	Line locate
13284	LARRY CHRISTENSEN	38.00	Sewer reading
Sewer & Lagoon Checking			
205e	BANK OF NORTH DAKOTA	\$10,884.74	Principal
206e	BANK OF NORTH DAKOTA	\$294.91	Admin Fee Loan

Motion carried unanimously.

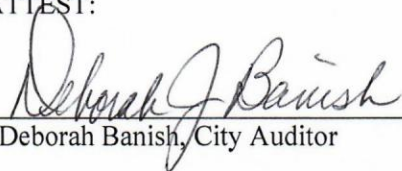
Delinquents: There are three delinquent accounts at this time.

Auditor Report: Building Permit No. 238-22 was issued to Brad Siemieniewski for a 20'x20' storage shed at 217 Arthur Street.

The Auditor reported that the City's pet licensing regulations limit the number of pets at five with the possibility of a special permit in excess of five. A new resident has six pets with an additional two under six months. The Council concurred with the recommendation of \$75 per animal for a special permit, to be paid annually in addition to the pet license fee. The maximum per household with a special permit will be set at seven animals over the age of six months.

The meeting adjourned at 6:15 p.m.

ATTEST:



 Deborah Banish, City Auditor



 Michael Mahrer, Mayor

Rutland City Council
October 4, 2021

The public hearing on the 2022 City of Rutland budget convened at 5:15 p.m. by Mayor Mahrer. Council Members Lysne and McLaen present; Corry and Erickson absent. City Auditor present.

Mayor Mahrer opened the hearing for public comments. No one was present to address the matter of the public hearing and the 2022 City budget. The public hearing was closed at 5:20 p.m.

The regular Council meeting convened at 5:20 p.m.

Agenda: McLaen/Lysne moved approval of the agenda. Motion carried unanimously (McLaen, Lysne and Mahrer).

Minutes: Lysne/McLaen moved approval of the September 7, 2021 minutes as presented. Motion carried unanimously.

Public Comment: Robert Hoflen requested that the 9 p.m. City whistle (siren) cease to sound at that time. It is disruptive to residents who have a work schedule that required sleep at that time.

The Council discussed the matter. Mahrer stated that MinnKota had fixed the noon siren to the correct time but did not have their computer at that time to eliminate the 9 p.m. siren. The siren still would sound at noon and 6 p.m.

Lysne/McLaen moved that the 9 p.m. whistle/siren be eliminated. Motion carried (McLaen, Lysne, and Mahrer).

Public Works Position: An application has been received for the City public works position. At the August meeting the Council approved 20 hours/week at \$15.00 an hour for the position.

Mayor Mahrer will speak to the applicant who is requesting around \$21/hour. The item will be on the next agenda, November 1, or a special meeting may be called if needed.

Budget: McLaen/Lysne moved to adopt the 2022 budget and levy a tax of \$48,893.28 upon all taxable property in the City for the calendar year ended December 31, 2022, which levy is itemized as follows:

General Fund	\$ 29,754.59
Special Revenue Funds:	
City Share of Specials	\$ 525.00
Emergency Fund	525.00
Debt Service Fund:	
2010 Street Specials	\$ 18,088.69
TOTAL	\$ 48,893.28

Motion carried (Aye – McLaen, Lysne, Mahrer. Nay – none. Absent – Corry, Erickson).

Financial Report: McLaen/Lysne moved approval of the September 2021 financial report as presented. Motion carried unanimously.

Bills: Lysne/McLaen moved approval of the payment of bills:

General Checking		
152e	DRN	\$ 145.26 Telephone
153e	Waste Management of WI	85.45 Hall garbage Sept.
154e	Waste Management of WI	1691.94 Garbage contract Oct.
155e	Waste Management	85.80 Hall garbage Oct.
13285	Brownies Tree Service	2,900.00 Tree trimming/removal
13286	Deborah Banish	848.25 September
13287	Gerald Leinen	534.43 mowing and misc.
13288	J. Deere Financial	148.42 Blade/sheave assembly
13289	Larry Christensen	80.00 Meter reading
13290	NAPA Auto Parts	92.12 skid steer hose/fittings
13291	Otter Tail Power	1,021.81 Utilities
13292	PRAXAIR	202.15 Acetylene
13293	Roger Pearson	116.36 September
13294	Sargent County Teller	48.16 Minutes & budget hearing
13295	SE Water Users	\$1,197.15 399,050 gals. Aug.
13296	SE Water Users	600.00 Water sampling, annual
13297	US Treasury	993.98 f941 Qtr3
13298	Walock-Johnson Insurance	4.00 Insurance 16860-02
13299	Advantage Pest Control	150.00 Spray cluster flies
2010 Streets Checking		
1033	Stock Growers Bank	\$ 1,543.75 Loan interest payment

Motion carried unanimously.

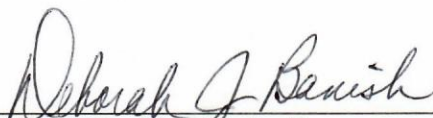
Delinquents: There are three delinquent accounts at this time. Delinquents not paid this month will be assessed.

Auditor Report: Gaming Permit No. 234 was issued to the American Legion Auxiliary for a table runner raffle.


Mayor's Report: Mayor Mahrer reported on the bench dedication and program in honor of Ronnie Narum at Uffda Day yesterday. There is also a picture that will be hung in the Hall entry. The bench will be located in the Veteran's City Park. It will be stored inside during the winter months.

The meeting adjourned at 5:55 p.m.

ATTEST:



 Deborah Banish, City Auditor



 Michael Mahrer, Mayor

Rutland City Council
November 1, 2021

The public hearing on the Emergency Lagoon Project CDBG award was convened at 5:00 p.m. by Mayor Mahrer. Council Members Corry, Erickson, Lysne and McLaen present. City Auditor present. Lake Agassiz Regional Council Program Manager Mitch Culkins joined by conference call.

Culkins said this is the final public hearing on the CDBG Block Grant Award to the City for the Emergency Lagoon Project in 2019. The City received \$141,000 in funding for the project.

Mayor Mahrer opened the hearing for public comments. No one was present to address the matter of the public hearing. The public hearing was closed at 5:05 p.m.

The regular Council meeting convened at 5:05 p.m.

Agenda: Erickson/Corry moved approval of the agenda. Motion carried unanimously.

Minutes: Erickson/McLaen moved approval of the October 4, 2021 minutes as presented. Motion carried unanimously.

Public Comment: Bill Anderson stated, again, that the main street sidewalk needs repair. The Council thanked Mr. Anderson for his comments, noting they are aware of the issue but the season for that work has passed.

Public Works Position: Mayor Mahrer introduced Scott Haan who has been hired for the vacant Public Works position. Mahrer stated that the issue of wage and hours needs to be resolved.

Haan requested \$21/hour for the position, working 32-35 hours per week. There may be time, such as winter, when that would exceed 40 hours/week and would require overtime pay at 1.5 over 40. He will work only the hours necessary. There may be some weeks where very little time would be required.

Erickson/Corry moved to approve a salary of \$21.00 hour for an average of 32 hours a week for the Public Works position, to be filled by Scott Haan. Motion carried unanimously.

Emergency Lagoon Project: The Auditor reported that Brad Muscha, Moore Engineering, sent information on the closeout of the project. The City would retain the \$3,513.06 from the contractor's payment until the Lagoon reseeded is completed. Muscha will get required paperwork filed with the State to close the project and the City's account for this project could be closed as well.

Erickson/McLaen moved approval to close out the Emergency Lagoon Project, keeping a retainer of \$3,513.06 for reseeded that will be done in the spring, and authorize closing the bank account for the project. Motion carried unanimously.

Zoning Set-Back Requirements: The Council discussed the Ordinances pertaining to setback of accessory buildings. The definition of garden sheds should apply to all accessory buildings on any residential lot.

The Council asked that the Zoning Board met to review the Ordinances for clarification. A member of the Zoning Board, or a group, should review all permits before they are approved to insure that any proposed additions or changes comply with City Zoning Ordinances.

Financial Report: Erickson/Corry moved approval of the October 2021 financial report as presented. Motion carried unanimously.

Bills: Lysne/McLaen moved approval of the payment of bills:

General Checking		
158e	DRN	\$ 145.39 Telephone
160e	Waste Management of WI	85.80 Hall garbage Oct.
159e	Waste Management of WI	1691.94 Garbage contract Oct.
13300	B. Mahrer Construction	10.18 Gravel
13301	Deborah Banish	831.15 October
13302	Larry Christensen	80.00 Meter reading
13303	Michael Mahrer	172.76 Skunk traps
13304	Otter Tail Power	812.98 Utilities
13305	Quill	39.77 Office Supplies
13306	Roger Pearson	116.36 October
13307	SE Water Users	\$789.63 263,210 gals Sept.
Sewer & Lagoon		
202	DL Barkie Construction	\$ 3,539.79 Payment Req. 3, Dec. 2020

Motion carried unanimously.

Delinquents: There are three delinquent accounts at this time.

Auditor Report: A formal complaint was received from Tracy Wyum regarding feral cats in Rutland. The Council acknowledged that unlicensed, feral cats are a problem and will try to remedy the situation.

Mayor's Report: Mayor Mahrer reported that four skunks were caught and removed from town limits.


Mayor said the Council may need to have insulation added to the City Shop to help maintain some heat in the building. Scott will use the truck, less the wing, for any snowplow needs. The City will need to find a four-wheel drive truck, preferably with a dump box, that can be used to plow City streets and be used for other needs in the City.


Mayor Mahrer said the City will need to apply for a burn permit to burn the wood pile at the Municipal Waste site.

Council Member McLaen reported two streetlights are out; OtterTail will be contacted.

The meeting adjourned at 5:55 p.m.

ATTEST:


Deborah Banish, City Auditor


Michael Mahrer, Mayor

Rutland City Council
December 6, 2021

The monthly City Council meeting was convened at 5:00 p.m. by Mayor Mahrer. Council Members Corry, Lysne and McLaen present; Erickson absent. City Auditor and Public Works Manager present.

Agenda: Lysne/McLaen moved approval of the agenda. Motion carried.

Minutes: McLaen/Lysne moved approval of the November 1, 2021 minutes as presented. Motion carried.

Public Comment: Robert Hoflen asked about having the 9 p.m. siren turned off. Mayor Mahrer has contacted MinnKota about removing the 9 p.m. siren. The City Auditor will send a letter to MinnKota to ask that the siren be changed as soon as possible and have them commit to a deadline to take action.

Public Works: Scott Haan, Rutland Public Works, informed the Council that the Bobcat will be back in the municipal program to have a new one on an annual basis. The City will have to pay about \$1,600 to get back in the rotation. A new machine will be traded every December 1. He suggested purchasing a blade or V-plow for the Bobcat for snow removal. Several options were discussed and will be reviewed again in January.

Haan asked about the Main Street sidewalk from the Store to the alley that has not been cleared. That is the responsibility of the property owners but with both the Store and Post Office currently closed, the City may need to handle that snow removal. Haan also asked about cleaning private driveways when requested. The Council stated that the City is not in the business to clear private drives or walkways; there are liability issues with providing that service which is best left to private firms or individuals.

Haan reported on several items that are in the City storage that could be sold or disposed. Some of the items are metal drums, brown folding chairs, old trash cans/dumpsters, chain link fence, concrete poles, wooden booths and a 250 gal fuel tank. It was determined that those items should be prepared for sale with photographs taken and the items listed for bid on the City website.

Emergency Lagoon Project: McLaen/Corry moved that the Mayor be authorized to execute documents to close out the Emergency Lagoon project including the Contractor's Application for Payment No. 4 (final), Change Order No. 2 (final balancing), and the SRF Payment Request #4. Motion carried.

The remaining loan funds of \$3,513.06 will be deposited into the city's account. The final payment to the Contractor will be determined by how the Contractor proceeds with addressing the remaining two spots to be reseeded and grass establishment.

2022 Meeting Dates: Corry/Lysne approved the 2022 Council meetings for the first Monday of each month with the exception of July and September which will be held the second Monday due to the holidays. Motion carried.

General Checking Account: McLaen/Lysne moved to add the City Council President, Rodney Erickson, as an authorized signer on the City's general checking account #10233, in addition to the Mayor and City Auditor. Motion carried.

Financial Report: Lysne/McLaen moved approval of the November 2021 financial report as presented. Motion carried unanimously.

Bills: McLaen/Lysne moved approval of the payment of bills:

General Checking

161e	Waste Management of WI	87.32	Hall garbage Nov.
162e	Waste Management of WI	1713.98	Garbage contract Nov.
163e	Waste Management	87.37	Hall garbage Dec.
164e	Waste Management	1727.89	Garbage – Dec.
165e	Quill	62.99	Office supplies
166e	Rutland Park Board	3,061.48	State Aid, prop taxes pass through
13308	Scott Haan	918.61	Oct 25-Nov 5, 2021
13309	Scott Haan	1,044.16	Nov. 8-18, 2021
13310	Banyon Data Systems	1590.00	Annual Computer Support
13311	Deborah Banish	968.65	November
13312	Larry Christensen	80.00	Meter reading
13313	Municipal Government Academy	30.00	2022 City Elections/Feb
13314	Otter Tail Power	789.06	Utilities
13315	Quill	117.98	Janitorial/Hall Supplies
13316	Roger Pearson	181.17	November
13317	Sargent County Teller	73.92	minutes/hearing
13318	SE Water Users	827.40	275800 gals October
13319	Team Lab	1937.00	MEGA Plus winter blend/Lagoon
13320	US Treasury	101.01	payroll taxes
13321	Bobcat of Gwinner	241.65	Filters
13323	Kurt Breker	374.00	Stump grinding
11326	Scott Haan	1,101.27	Pay 12/20/21
11327	Vining Oil & Gas	1564.59	Hall propane 800.3 gals
11328	ND Dept. of Transportation	5.00	Duplicate Title


Sewer & Lagoon


203	Lake Agassiz Regional Council	\$ 201.60	CDBG administration services
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Motion carried unanimously.

The meeting adjourned at 5:55 p.m.

ATTEST:


 Deborah Banish, City Auditor


 Michael Mahrer, Mayor